



## CIVIL ENGINEERING SERVICES

### INTERNSHIP: MUNICIPAL ENGINEERING

**24 Months Contract Appointment**

**Ref: FIN 003/2012**

**(One appointment)**

**All inclusive Package of R8000.00 per month**

Applications are invited from dynamic individuals based in George who have recently obtained a relevant National Diploma or Degree in Civil Engineering, to gain practical experience in Local Government.

This project is an initiative of National Treasury's Financial Management and Budget Reform Programme and is aimed at capacitating/training graduates for a career in Local Government.

In order to qualify for an appointment, candidates must be in possession of the abovementioned minimum qualification. Good written and oral communication skills, as well as computer literacy, are further requirements. Preference will be given to graduates who have recently completed their studies.

The appointee will be trained in the Civil Engineering Services department as well as the Budget and Treasury Office. The candidate may be utilised in any of the functional areas within the Civil Engineering Services Department to ensure that they develop the necessary skills.

**ENQUIRIES: Ms L Mooiman 044 801 9353**



## SIVIELE INGENIEURSDENSTE

### INTERNSKAP: MUNISIPALE INGENIEURSWESE

**24 Maande Kontrakaanstelling**

**Ref: FIN 003/2012**

**(Een aanstelling)**

**Alles Insluitende Vergoedingspakket van R8000.00 per maand**

Aansoeke word ingewag vanaf dinamiese individuë in die George omgewing wat onlangs 'n toepaslike Nasionale Diploma kwalifikasie of Graad in Siviele Ingenieurswese verwerf het, om praktiese ervaring op te doen by 'n Plaaslike Owerheid.

Hierdie projek is 'n inisiatief van die Nasionale Tesourie se Hervormingsprogram vir Finansiële Bestuur en Begrotings en is gemik om gekwalifiseerde kandidate toe te rus/op te lei vir 'n loopbaan in Plaaslike Regering.

Om vir die aanstelling in aanmerking te kom, moet kandidate in besit wees van die minimum kwalifikasie soos hierbo vermeld. Goeie geskrewe en mondelinge kommunikasievaardighede en rekenaargeletterdheid is verdere vereistes. Voorkeur sal verleen word aan kandidate wat onlangs hul studies voltooi het.

Die suksesvolle kandidaat sal hoofsaaklik betrokke wees in die Siviele Ingenieursdepartement en Begrotingskantoor as deel van hul opleidingsprogram. Die kandidaat sal ook in verskeie funksionele areas van die Siviele Ingenieurs Departement aangewend word om te verseker dat hulle die nodige kundigheid ontwikkel.

**NAVRAE: Me L Mooiman 044 801 9353**



## **ELECTRO TECHNICAL SERVICES**

### **INTERNSHIPS: ELECTRO-TECHNICAL**

**24 Months Contract Appointment**

**Ref: FIN 003/2012Ref: FIN 003/2012**

**(One appointment)**

**All inclusive Package of R8000.00 per month**

Applications are invited from dynamic individuals based in George who have recently obtained a relevant National Diploma or Degree in Electrical Engineering, to gain practical experience in Local Government.

This project is an initiative of National Treasury's Financial Management and Budget Reform Programme and is aimed at capacitating/training graduates for a career in Local Government.

In order to qualify for an appointment, candidates must be in possession of the abovementioned minimum qualification. Good written and oral communication skills, as well as computer literacy, are further requirements. Preference will be given to graduates who have recently completed their studies.

The appointee will be trained in the Electro-Technical Services department as well as in the Budget and Treasury Office. The candidate may be utilised in any of the functional areas within the Electro-Technical Services department to ensure that they develop the necessary skills.

**ENQUIRIES: Ms M Matthews 044 874 3917**



## **ELEKTROTEGNIESE DIENSTE**

### **INTERNSKAP: ELEKTROTEGNIES**

**24 Maande Kontrakaanstelling**

**Ref: FIN 003/2012**

**(Een aanstelling)**

**Alles Insluitende Vergoedingspakket van R8000.00 per maand**

Aansoeke word ingewag vanaf dinamiese individuë in die George omgewing wat onlangs 'n toepaslike Nasionale Diploma kwalifikasie of Graad in Elektriese Ingenieurswese verwerf het, om praktiese ervaring op te doen by 'n Plaaslike Owerheid.

Hierdie projek is 'n inisiatief van die Nasionale Tesourie se Hervormingsprogram vir Finansiële Bestuur en Begrotings en is gemik om gekwalifiseerde kandidate toe te rus/op te lei vir 'n loopbaan in Plaaslike Regering.

Om vir die aanstelling in aanmerking te kom, moet kandidate in besit wees van die minimum kwalifikasie soos hierbo vermeld. Goeie geskrewe en mondelinge kommunikasievaardighede en rekenaargeletterdheid is verdere vereistes. Voorkeur sal verleen word aan kandidate wat onlangs hul studies voltooi het.

Die suksesvolle kandidaat sal hoofsaaklik betrokke wees in die Elektrotegniese departement en Begrotingskantoor as deel van hulle opleidingsprogram. Die kandidaat sal ook in verskeie funksionele areas van die Elektrotegniese Departement aangewend word om te verseker dat hulle die nodige kundigheid ontwikkel.

**NAVRAE: Me M Matthews 044 874 3917**

## FINANCIAL SERVICES

### INTERNSHIPS: FINANCIAL MANAGEMENT

#### 24 Months Contract Appointment

Ref: FIN 003/2012

(Two appointments)

All inclusive Package of R8000.00 per month



Applications are invited from dynamic individuals in the George area who have recently obtained a relevant 3-year tertiary qualification in the financial field, to gain practical experience in Local Government financial management.

This project is an initiative of National Treasury's Financial Management and Budget Reform Programme and is aimed at capacitating/training graduates for a career in Local Government Finance.

In order to qualify for an appointment, candidates must be in possession of the abovementioned minimum qualification with at least Financial Management, Management Accounting, Local Government Finance, Financial Accounting or Internal Audit. Good written and spoken communication skills, as well as computer literacy, are further requirements. Preference will be given to graduates who have recently completed their studies.

The appointees will primarily be trained in the Budget, Financial Statements and Internal Audit sections as part of their training programme. They will also be utilised in other functional areas within the Financial Services Department to ensure that they develop the necessary skills.

**ENQUIRIES: Mr L Wallace 044 801 9036**

## FINANSIËLE DIENSTE

### INTERNSKAPPE: FINANSIËLE BESTUUR

#### 24 Maande Kontrakaanstelling

Ref: FIN 003/2012

(Twee aanstellings)

Alles Insluitende Vergoedingspakket van R8000.00 per maand



Aansoeke word ingewag van dinamiese individue in the George omgewing wat onlangs 'n toepaslike 3-jaar tersiêre kwalifikasie in 'n finansiële rigting verwerf he tot praktiese ervaring op te doen in die finansiële bestuur van Plaaslike Owerheid.

Hierdie projek is 'n inisiatief van die Nasionale Tesourie se Hervormingsprogram vir Finansiële Bestuur en Begrotings en is gemik op gegradueerdes, om toegegrus / opgelei te word vir 'n loopbaan in Plaaslike Regering-finansies.

Om vir die aanstelling in aanmerking te kom, moet kandidate in besit wees van die minimum kwalifikasie soos hierbo vermeld, met minstens Finansiële Bestuur, Bestuursrekeningkunde, Plaaslike Regering-finansies, Finansiële Rekeningkunde of Interne Oudit as finale jaar-hoofvak. Goeie geskrewe en mondelinge kommunikasievaardighede en rekenaargelettertheid is verdere vereistes. Voorkeur sal verleen word aan kandidate wat onlangs hul studies voltooi het.

Die suksesvolle kandidaat sal hoofsaaklik betrokke wees in die Begrotings-, Finansiële State sowel as Interne oudit afdeling as deel van hulle opleidingsprogram. Hulle sal ook in verskeie funksionele areas in die Departement Finansiële Dienste aangewend word om te verseker dat hulle die nodige kundigheid ontwikkel.

**NAVRAE: Mr L Wallace 044 801 9036**

## CORPORATE SERVICES

### INTERNSHIP: INFORMATION TECHNOLOGY

**24 Months Contract Appointment**

**Ref: FIN 003/2012**

**(One appointment)**

**All inclusive Package of R8000.00 per month**



Applications are invited from dynamic individuals based in the George Area who have recently obtained a relevant National Diploma or Degree in Information Technology, to gain practical experience in Local Government.

This project is an initiative of National Treasury's Financial Management and Budget Reform Programme and is aimed at capacitating/training graduates for a career in Local Government.

In order to qualify for an appointment, candidates must be in possession of the abovementioned minimum qualification. Good written and oral communication skills, as well as computer literacy, are further requirements. Preference will be given to graduates who have recently completed their studies.

The appointee will be trained in the IT Services department as well as in the Budget and Treasury Office. The candidate may be utilised in any of the functional areas within the IT Services department to ensure that they develop the necessary skills.

**ENQUIRIES: Mr MM Cupido 044 801 9031**

## KORPORATIEWE DIENSTE

### INTERNSKAP: INLIGTINGSTEGNOLOGIE

**24 Maande Kontrakaanstelling**

**Ref: FIN 003/2012**

**(Een aanstelling)**

**Alles Insluitende Vergoedingspakket van R8000.00 per maand**



Aansoeke word ingewag vanaf dinamiese individuë in die George omgewing wat onlangs 'n toepaslike Nasionale Diploma kwalifikasie of Graad in Inligtingstegnologie verwerf het, om praktiese ervaring op te doen by 'n Plaaslike Owerheid.

Hierdie projek is 'n inisiatief van die Nasionale Tesourie se Hervormingsprogram vir Finansiële Bestuur en Begrotings en is gemik om gekwalifiseerde kandidate toe te rus/op te lei vir 'n loopbaan in Plaaslike Regering.

Om vir die aanstelling in aanmerking te kom, moet kandidate in besit wees van die minimum kwalifikasie soos hierbo vermeld. Goeie geskrewe en mondelinge kommunikasievaardighede en rekenaargeletterdheid is verdere vereistes. Voorkeur sal verleen word aan kandidate wat onlangs hul studies voltooi het.

Die suksesvolle kandidaat sal hoofsaaklik betrokke wees in die IT departement en Begrotingskantoor as deel van sy/haar opleidingsprogram. Die kandidaat sal ook in verskeie funksionele areas van die IT Departement aangewend word om te verseker dat hulle die nodige kundigheid ontwikkel.

**NAVRAE: Mnr MM Cupido 044 801 9031**

The Council will consider all applications in terms of their Employment Equity Plan which acknowledges the imperative need to diversify the demographic composition of its workforce, in particular with the emphasis on appointing candidates from the designated/under –represented groups. Canvassing for appointment will lead to automatic disqualification.

If you meet the requirements, forward detailed CV, covering letter with an application form obtainable from the HR Office, Civic Centre, York street, George. Please address your application to: The Manager Human Resources, PO Box 19, George, 6530.

Please note: Please attach certified copies of highest educational qualifications. **State clearly on your application the reference number and post for which you are applying.**

Each post must be on a separate application form. Late applications or applications sent via fax or e-mail will not be accepted.

If you are not invited for an interview within 3 months of the closing date, please accept that your application was unsuccessful.

**Preference will be given to persons with disabilities.**



**COUNCIL RESERVES THE RIGHT NOT TO MAKE AN APPOINTMENT**

**CLOSING DATE: 29 FEBRUARY 2012**

Die Raad oorweeg alle aansoeke in terme van sy diensbillikheidsplan, wat erkenning verleen aan die dringende behoefte om die demografiese samestelling van die personeelkorps te diversifiseer, veral met die oog op die aanstelling van geskikte kandidate uit die aangewese/ondervteenwoordigde groepe. Gunsverwing met die doel om aangestel te word, sal u outomaties vir die pos diskwalifiseer.

Indien u aan die posvereistes voldoen, stuur 'n volledige CV, dekbrief en aansoekvorm, verkrygbaar by die kantoor: Menslike Hulpbronne, Burgersentrum, Yorkstraat, George. Rig u aansoek aan: Die Bestuurder, Menslike Hulpbronne, Posbus 19, George, 6530

Let wel: Heg asseblief gesertifiseerde afskrifte van hoogste opvoedkundige kwalifikasies aan u aansoek. **Meld asseblief duidelik op u aansoek die verwysingsnommer en pos waarvoor u aansoek doen.**

Elke pos moet op 'n afsonderlike aansoekvorm ingevul word. Laat aansoeke of aansoeke per faks of e-pos sal nie aanvaar word nie.

Indien u nie binne 3 maande na die sluitingsdatum vir 'n onderhoud genooi word nie, kan u aanvaar dat u aansoek onsuksesvol was.

**Voorkeur sal gegee word aan persone met gestremdhede.**

**DIE RAAD BEHOU DIE REG VOOR OM NIE 'N AANSTELLING TE**

**MAAK NIE**

**SLUITINGSDATUM: 29 FEBRUARIE 2012**

