

**GEORGE MUNICIPALITY / GEORGE MUNISIPALITEIT**  
**TENDER NO. MM005/2022 / TENDER NR. MM005/2022**

Tenders are hereby invited for:

***APPOINTMENT OF SERVICE PROVIDER FOR THE SUPPLY, INSTALLATION, SUPPORT AND SERVICING OF NEW PHOTOCOPIERS, AS AND WHEN REQUIRED, FOR A PERIOD OF THREE YEARS FROM DATE OF APPOINTMENT***

Completed tenders in a sealed envelope, clearly marked:

**Tender No. MM005/2022**, must be placed in the tender box at the George Municipality on the First Floor, Directorate: Financial Services, Supply Chain Management, York Street, George by no later than **12:00** on **TUESDAY, 14 JUNE 2022**. Tenders are not allowed to be placed in the tender box after 12:00. Tenders will be opened on the same day in the 1st Floor Committee Room at 12:05. Late or unmarked tenders will not be considered. No posted tenders or tenders per fax or e-mail will be accepted.

Tenders are available at a non-refundable deposit of **R236-00** each from the Supply Chain Management Unit, First Floor, Civic Centre, York Street, George.

**Tender documents are available on the George Municipality's website: [www.george.gov.za](http://www.george.gov.za), free of charge.**

Attendance of the Tender Information Session is **compulsory**. Interested tenderers are to register per e-mail with Ms. **Siyakholwa Gunuza** at **[segunuza@george.gov.za](mailto:segunuza@george.gov.za)** by **Monday, 23 May 2022 before 14h00** in order to receive an invitation.

The meeting will be held as follows:

- 10h00 on **24 May 2022** via Microsoft Teams.

**Non-attendance of the compulsory information session will disqualify your tender.**

*Tenders will be evaluated and adjudicated as follows:*

**Phase 1: FUNCTIONALITY**

Only Bidders scoring a minimum of 30 out of 45 points in phase 1 will be further considered for evaluation in phase 2.

**Phase 2**

In terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations 2017 and the George Municipality's Supply Chain Management Policy, where **80** points will be scored for price and **20** points for B-BBEE status.

**For more technical information contact Mr.S Jansen Van Vuuren at (044) 801 9147 / [SPJANSENVANVUUREN@george.gov.za](mailto:SPJANSENVANVUUREN@george.gov.za)**

The Municipality reserves the right to withdraw any invitation to tender and/or to readvertise or to reject any tender or to accept a part of it. The Municipality is not bound to accept the highest or any tender.

**A TCS PIN for bidders' tax compliance information must be submitted with the tender document.**

**It will be required from all successful bidders to register on the Central Supplier Database (CSD).**

**DR M GRATZ  
MUNICIPAL MANAGER  
GEORGE MUNICIPALITY  
GEORGE  
6530**