



Personal Development Plan

Director: Financial Services

A handwritten signature in black ink is written over a red rectangular stamp. The stamp contains three circular icons: a globe, a person, and a gear. To the right of the stamp, there are two more handwritten initials, "mm" and "ZB".


Skills Performance Gap	Outcomes Expected	Suggested training and /or development activity	Suggested mode of delivery	Suggested Time Frames	Work opportunity created to practice skill/development area	Support Person
1. Strategic leadership and delegation management	Improved strategic leadership skills and better results from delegated instructions	Coaching and mentoring	External provider – interactive sessions	Monthly as needed	Use in everyday execution of duties	Dr M Gratz
2. MMC	Completion all modules	MMC	Virtual	18 months in total	Daily outputs	M. Gratz
3.						



Signed and accepted by the Employee.



Date: 15/07/2022

Signed by the Municipal Manager on behalf of the Municipality.



Date: 29/07/2022

