

VACANCY VAKATURE



OFFICE OF THE MUNICIPAL MANAGER

SENIOR INTERNAL AUDITOR: PERFORMANCE

WC044MMIA2353

REF: MMIA T12 02/08/22

SALARY SCALE: R375 600 – R487 584 per annum T12

REQUIREMENTS:

- A relevant 3 year qualification with preference in auditing or internal audit as a major
- Registered with a recognized profession
- Computer literacy (MS Office)
- Code B Driver's License
- 5-8 years relevant experience with 2 years of supervisory experience
- Proficiency in at least 2 of the 3 official languages of the Western Cape

OTHER REQUIREMENTS OR SKILLS

- Governance and management principles
- Business processes
- Knowledge of King 4 (Governance) and COSO II
- Knowledge of Standards for Professional Practice of Internal Auditing

COMPETENCIES:

- Written communication, Oral communication, Research and analysis, Advocacy, Ethics and professionalism, Organizational awareness.
- Internal Auditing, Engagement Management, Information Management.
- Interpersonal Relationships, Communication, Service Delivery Orientation, Client Orientation and Customer Focus.
- Action Orientation, Resilience, Change Readiness, Cognitive Ability, Learning Orientation.
- Impact and Influence, Team Orientation, Coaching and Mentoring, Strategic Capability or Leadership

KEY PERFORMANCE AREAS:

- To ensure that planning of the performance audit plan is executed in accordance with the approved IA Methodology and IIA Standards.
- To ensure that the execution phase of the audit engagement is executed in accordance with the approved IA Methodology and IIA Standards.
- To ensure that the internal auditors are performing their audit work as per the level of productivity.
- To ensure proper career development for the Internal Auditor in order to be productive and efficient at all times.
- To ensure information, advice or opinions in audit reports are accurately communicated through the provision of adequate and clear explanation and facts.

ENQUIRIES: MR JP ROSSOUW (044 801 9372)

The George Municipality will consider all applications in terms of its Employment Equity Plan which acknowledges the imperative need to diversify the demographic composition of its workforce, with the emphasis on appointing candidates from the designated/under – represented groups. Canvassing for appointment will lead to automatic disqualification.

If you meet the requirements, forward detailed CV, covering letter with a completed application form obtainable from the HR Office, Civic Centre, York Street, George. Please address your application to: The Manager Human Resources, PO Box 19, George, 6530 or via e-mail: recruitment@george.gov.za

Please note: Please attach certified copies of highest educational qualifications or relevant qualifications as per the job requirements. **State clearly on your application the reference number and post for which you are applying.** Your application will be subjected to verification of qualifications as well as credit and criminal record checks.

Late applications or applications sent via fax will not be accepted.

If you are not invited for an interview within 3 months of the closing date, please accept that your application was unsuccessful.

THE GEORGE MUNICIPALITY RESERVES THE RIGHT NOT TO MAKE AN APPOINTMENT

CLOSING DATE: 27 SEPTEMBER 2022

VACANCY VAKATURE



I-OFISI YOMPHATHI KAMASIPALA

UMPHICOTHI -ZINCWADI OPHEZULU WANGAPHAKATHI: UKUSEBENZA

WC044MMIA2353

REF: MMIA T12 02/08/22

INQANABA LOMVUZU: R375 600 – R487 584 ngonyaka T12

IIMFUNeko:

- Isiqinisekiso semfundo ephakamileyo seminyaka emithathu kuphicotho zincwadi okanye uphicotho zincwadi lwangaphakathi
- Ubhaliswe kumsebenzi owaziwayo
- Ulwazi lwekhompyutha (Ms Word and Excel)
- Iphepha-mvume lokuqhuba elinguKhowudi B
- 5-8 iminyaka yamava afanelekileyo kunye neminyaka emi-2 yamava yokuphatha
- Ubuchule beelwimi ezi-2 ubuncinane ezisemthethweni zaseNtshona- Koloni.

EZINYE IIMFUNeko NEZAKHONO

- Ulawulo kunye nemithetho-siseko yoLawulo
- Iinkqubo zoShishino
- Ulwazi lweKing 4 (Ulawulo) kunye neCOSO II
- Ulwazi lweMigangatho yokuSebenza ngobuNgcali kuPhicotho -zincwadi lwangaphakathi

UBUCHULE:

- Unxibelelwano olubhaliweyo, Unxibelelwano ngomlomo, Uphando kunye noHlalutyo, Ukuthethelela, Iindlela zokuziphatha kunye nobuNgcali, Ulwazi lombutho.
- Uphicotho-zincwadi lwangaPhakathi, Ulawulo lothethathethwano, Ulawulo loLwazi.
- Ubudlelwane phakathi kwabantu, Unxibelelwano, Ukuqhelaniswa noNikezelo lweeNkonzo, Uqhelaniso lwabathengi, Uqhelaniso lwabathengi kunye nokugxila kubathengi.
- Ukuziqhelaniso neNtshukumo, Ukomelela, Ukulungela Inguqu, Isakhono sokuQonda, Uqhelaniso lokufunda.
- Impembelelo kunye nefuthe, Ukuziqhelanisa neQela, Ukuqeqesha nokuThantamisa, Isakhono sobuchule okanye Ubunkokeli

IINDAWO ZOKUSEBENZA EZINGUNDOQO:

- Ukuqinisekisa ukuba ucwangciso lwesicwangciso sophicotho -zincwadi lwentsebenzo lwenziwa ngokungqinelana neNdelela evunyiweyo ye- IA kunye neMigangatho ye- IIA
- Ukuqinisekisa ukuba isigaba sokwenziwa kothethathethwano lophicotho-zincwadi lwenziwa ngokuhambelana nendlela evunyiweyo ye-IA kunye neMigangatho ye- IIA.
- Ukuqinisekisa ukuba abaphicothi-zincwadi bangaphakathi bayawenza umsebenzi wabo wophicotho-zincwadi ngokwenqanaba lemveliso.
- Ukuqinisekisa uphuhliso olululo lwekhondo lomsebenzi loMphicothi -zincwadi wangaPhakathi ukuze abe nemveliso kwaye asebenze kakuhle ngamaxesha onke.
- Ukuqinisekisa ukuba ulwazi okanye iingcebiso okanye uluvo kwiingxelo zophicotho-zincwadi ludluliselwa ngokuchanekileyo ngokubonelela ngengcaciso eyaneleyo necacileyo kunye neenyano.

IMIBUZO: MNU. JP ROSSOUW (044 801 9372)

uMasipala waseGeorge uya kuthathela ingqalelo zonke izicelo ngokweSicwangciso soLungelelaniso kwiNgqesho esivumayo imfuneko ebalulekileyo yokwenza utshintsho kukwakheka ngokohlanga kwabasebenzi bakhe, kugxininiswa ekuqeshweni kwabagqatswa abavela kumaqela anyuliweyo/angamelwanga ngokwaneleyo. Ukuhrwebeshela ingqesho kuya kukhokelela kuthintelo lwesicelo oluzenzekelayo.

Ukuba uyazanelisa iimfuneko, thumela i-CV,incwadi eehamba nesicelo kunye nefomu yesicelo egcwalisiweyo efumaneka kwi-Ofisi yakwaHR,Civic Centre,eYork Street,eGeorge. Nceda thumela isicelo sakho ku: The Manager Human Resources,P O Box 19,George,6530 okanye nge-imeyili: recruitment@george.gov.za

Nceda qaphela: Nceda uqhoboshele iikopi eziqinisekisiweyo zeyona mfundo iphakamileyo okanye iziqinisekiso ezifanelekileyo ngokweemfuno zomsebenzi. Chaza ngokucaacileyo kwisicelo sakho inombolo yereferensi kunye nesithuba owenza isicelo saso. Isicelo sakho siya kuba phantsi kokuqinisekiswa kweziqinisekiso zakho kunye nokuhlolwa kwerekhodi lamatyala nolwaphulo-mthetho

Izicelo ezifike emva kwexesha okanye izicelo ezithunyelwe ngefeksi aziyi kwamkelwa.

Ukuba awumenywanga kudliwano-ndlebe phakathi kweenyanga ezi-3 zomhla wokuvala,nceda wamkele ukuba isicelo sakho asiphumelelanga.

**UMASIPALA WASEGEORGE UGCINE ILUNGELO LOKUNGAQESHI
UMHLA WOKUVALA: 27 SEPTEMBER 2022**