VACANCY
VAKATURE

GEORGE
THE CITY FOR ALL REASONS

Examiner of Vehicles - George - Permanent
Community Services
WC0440821, WC0441079
REFERENCE: 2347832

SALARY: R 269 508 - R 349 812 per annum (T10)

REQUIREMENTS:

Grade 12
Completed NATIS training
Registered as vehicle examiner with Provincial Administration
Code A and EC Driver's licence
No criminal record
Be able to communicate in at least two of the languages of the Western Cape

EXPERIENCE:

2-5 years relevant experience

COMPETENCIES:

Core Professional Competencies: Community and Customer Focus, Problem Solving, Negotiation and Influencing, Resilience, Communication, Ethics and Professionalism
Functional Competencies: Patrol, Enforcement and Emergency Response
Public Service Orientation Competencies: Interpersonal Relationships, Service Delivery Orientation, Client Orientation and Customer Focus
Personal Competencies: Action and Outcome Orientation, Change Readiness, Cognitive Ability, Learning Orientation
Management / Leadership Competencies: Team Orientation, Direction Setting, Coaching and Mentoring, Impact and Influence

KEY PERFORMANCE AREAS:

Vehicle Examiner Duties
Administration duties
Supervisor duties
Protection of Municipal installations and property
Emergency duties

SPECIAL CONDITIONS:

The ability to use integrity
Outstanding interpersonal and communication skills
Meticulous attention to detail
Good knowledge of SABS Code
Background of machinery and tools used in vehicle testing process
Ability to function independently
Outstanding telephone ethics
Good public relations skills
Knowledge of new policies, rules and regulations
Ability to use own discretion

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PROBATION PERIOD: 6 months

ENQUIRIES: Mr. V. Petersen (044 – 801 6367)

Application forms and further information:

The George Municipality will consider all applications in terms of its Employment Equity Plan which acknowledges the imperative need to diversify the demographic composition of its workforce, with the emphasis on appointing candidates from the designated/under – represented groups. Canvassing for appointment will lead to automatic disqualification.

If you meet the requirements, forward detailed CV, covering letter with a completed application form obtainable from the HR Office, Civic Centre, York Street, George, or from the Municipal Web site. Please address your application to: The Manager Human Resources, PO Box 19, George, 6530 or via e-mail: recruitment@george.gov.za

Please note: Please attach certified copies of highest educational qualifications or relevant qualifications as per the job requirements. **State clearly on your application the reference number and post for which you are applying. The email Subject Line should display this information.** Your application will be subjected to verification of qualifications as well as credit and criminal record checks. On Appointment all candidates will need to sign an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest. Application form can be downloaded from the George Municipality Website

Late applications or applications sent via fax will not be accepted.
If you are not invited for an interview within 3 months of the closing date, please accept that your application was unsuccessful.

THE GEORGE MUNICIPALITY RESERVES THE RIGHT NOT TO MAKE AN APPOINTMENT
CLOSING DATE: 2022-10-26
COLLAB REFERENCE: 2347832

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Umhloli weeNqwelo - George - Ngokusisigxina
Iinkonzo zoLuNtu
WC0440821, WC0441079
IREFERENSI: 2347832

UMVUZO: R 269 508 - R 349 812 ngonyaka (T10)

<u>IIMFUNEKO:</u>

Ibanga le-12
Isiqinisekiso soqeqesho olusisiseko sibe sifunyenwe
Ukhowudi- EB wephepha-mvume lokuqhuba
Kungabikho ngxelo yolwaphulo-mthetho
Ubuchule bompu
Kumele ukwazi ukunxibelelana ngeelwimi ezimbini ubuncinane ezisemthethweni zaseNtshona-Koloni

<u>AMAVA:</u>

Iminyaka emi-2-5 yamava afanelekileyo

<u>UBUCHULE:</u>

Ubuchule boBugcisa obungundoqo: Ingqalelo kuLuNtu nakubathengi,Ukusombulula ingxaki, Uthethathethwano kunye neMpembelelo, Ukomelela, Unxibelelwano, Imigaqo yokuziphatha kunye nobuchule
Ubuchule bokusebenza: Ukugada, Unyanzeliso kunye nokuPhendula ngokuNgxamisekileyo
Ubuchule bokuqhelaniswa neenkonzo zikaRhulumente:Ubudlelwane phakathi kwabantu ,Ukuqhelaniswa nonikezelo lweenkonzo, Ukuqhelaniswa nabathengi kunye nokugxila kubathengi
Ubuchule Bomntu: Inyathelo kunye nokuqhelaniswa neziphumo,ukulungela inguqu , izakhono zokuqonda,ukuqhelaniswa nokufunda
Ubuchule boLawulo/ Bobunkokheli: Ukuqhelaniswa neqela, Ukubeka umkhomba ndlela, Ukuqeqesha nokuthantamisa, Impembelelo kunye nefuthe

<u>IINDAWO EZINGUNDOQO ZOKUSEBENZA:</u>

Imisebenzi yoMvavanyi weeNqwelo
Imisebenzi yolawulo
Imisebenzi yomongameli
Ukhuseleko lofakelo kunye nepropati kaMasipala
Imisebenzi yoxesha lokuxakeka

<u>IMIQATHANGO EYODWA:</u>
<u>Ukukwazi ukusebenzisa ubulungisa</u>
Izakhono ezibalaseleyo zokunxibelelana nabantu kunye nonxibelelwano
Ukuqwalasela ngenyameko kwiinkcukacha
Ulwazi olufanelekileyo lweMithetho neMimiselo ye-SABS
Imvelaphi yoomatshini kunye nezixhobo ezisetyenziswa kwinkqubo yovavanyo lweenqwelo
Ukukwazi ukusebenza ngokuzimeleyo
Ukuziphatha okubalaseleyo ngokweenqobo ezisesikweni emnxebeni
Izakhono zobudlelwane obufanelekileyo noluNtu
Ulwazi lwemigaqo-nkqubo emitsha, imithetho nemimiselo
Ukukwazi ukusebenzisa ingqiqo yakho

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<u>IXESHA LOKUCIKIDWA:</u> Iinyanga ezi-6

<u>IMIBUZO</u>: Mnu. V. Petersen (044 – 801 6367)

<u>Iifomu zesicelo kunye nolwazi oluthe vetshe:</u>

uMasipala waseGeorge uya kuthathela ingqalelo zonke izicelo ngokweSicwangciso soLungelelwaniso kwiNgqesho esiyivumayo imfuneko ebalulekileyo yokwenza utshintsho kukwakheka ngokohlanga kwabasebenzi bakhe, kugxininiswa ekuqeshweni kwabagqatswa abavela kumaqela anyuliweyo/ angamelwanga ngokwaneleyo. Ukurhwebeshela ingqesho kuya kukhokelela kuthintelo lwesicelo oluzenzekelayo

Ukuba uyazanelisa iimfuneko, thumela iCV eneenkcukacha kunye nencwadi ehamba nesicelo kunye nefomu yesicelo egcwalisiweyo efumaneka kwi-Ofisi yakwaHR, Civic Centre, eYork Street, eGeorge okanye kwiWebhusayithi kaMasipala. Nceda thumela isicelo sakho ku: The Manager Human Resources, PO Box 19, George, 6530 okanye nge-imeyili: **recruitment@george.gov.za**

Nceda uqaphele: Nceda uqhoboshele iikopi eziqinisekisiweyo zezona ziqinisekiso zemfundo ziphakamileyo okanye iziqinisekiso ezifanelekileyo ngokweemfuno zomsebenzi. **<u>Chaza ngokucacileyo kwisicelo sakho inombolo yereferensi kunye nesithuba osenza isicelo saso. Umgca weSixhobo se-imeyili kufuneka ubonise olu lwazi</u>**. Isicelo sakho siya kungqinisiswa iziqinisekiso kunye nokuhlolwa kwetyala kunye nolwaphulo-mthetho. Ekuqeshweni bonke abagqatswa kuya kufuneka basayine isivumelwano sengqesho kwaye, apho kufanelekileyo, isivumelwano sentsebenzo kunye nokubhengezwa kweenzuzo nomdla. Ifomu yesicelo inokukhutshelwa kwiwebhusayithi kaMasipala waseGeorge

Izicelo ezifike emva kwexesha okanye izicelo ezithunyelwe ngefeksi aziyi kwamkelwa
Ukuba awukhange uve kuthi phakathi kweenyanga ezi-3 zomhla wokuvala, nceda wamkele ukuba isicelo sakho asiphumelelanga

UMASIPALA WASEGEORGE UGCINE ILUNGELO LOKUNGAQESHI
UMHLA WOKUVALA: 2022-10-26
IREFERENSI KACOLLAB: 2347832