

TENDER NOTICE AND INVITATION TO TENDER

Tenders are hereby invited for the **Appointment of a Service Provider for the Management of a Digital Citizen Engagement Platform for a period of three (3) years.**

Tenders word hiermee ingewag vir die **Aanstel van 'n Diensverskaffer vir die Bestuur van 'n Digitale Burger Betrokkenheid Platform vir 'n tydperk van drie (3) jaar.**

Completed tenders in a sealed envelope, clearly marked:

Voltooide tenders in 'n verseëelde koevert, duidelik gemerk:

Tender No. FIN016/2022 must be placed in the tender box at the George Municipality on the First Floor, Directorate: Financial Services, Supply Chain Management, Civic Centre, York Street, George by no later than **12:00 on Monday, 14 November 2022.** Tenders will be opened on the same day in the Committee Room at 12:05. Late or unmarked tenders will not be considered. No posted tenders or tenders per fax or e-mail will be accepted.

Tender Nr. FIN016/2022 moet voor **Maandag, 14 November 2022 om 12:00** in die tender bus by die George Munisipaliteit op die Eerste Vloer, Direkoraat: Finansiële Dienste, Voorsieningskanaal Bestuurseenheid, Burgersentrum, Yorkstraat, George geplaas word. Tenders sal om 12:05 dieselfde dag in die Komiteekamer oopgemaak word. Laat of ongemerkte tenders sal nie oorweeg word nie. Geen tenders per pos, faks of e-pos sal aanvaar word nie.

A compulsory information meeting with representatives of the Employer will be held at 11:00 on Friday, 21 October 2022 via Microsoft Teams. Tenderers must register per e-mail with Mr. Marc Jacobs at email address: mcjacobs@george.gov.za before Thursday, 20 October 2022 at 11:00 to receive an invite for the compulsory information session.

'n Verpligte inligtingsvergadering met verteenwoordigers van die Werkgewer sal op Vrydag, 21 Oktober 2022 om 11:00 gehou word via Microsoft Teams. Tendersaars moet teen Donderdag, 20 Oktober 2022 om 11:00 per epos registreer by Mnr. Marc Jacobs by epos adres: mcjacobs@george.gov.za om 'n uitnodiging na die verpligte inligtingsessie te ontvang.

Non-attendance of the compulsory briefing session will disqualify your tender.

Indien die verpligte inligtingsvergadering nie bygewoon word nie, sal u tender gediskwalifiseer word.

Tender documents are available at a non-refundable deposit of R253-00 each from the Supply Chain Management Unit, First Floor, Civic Centre, York Street, George.

Tender dokumente is verkrygbaar teen 'n R253-00 nie-terugbetaalbare deposito elk by die Voorsieningskanaalbestuur Eenheid op die Eerste Vloer, Burgersentrum, Yorkstraat, George.

Tender documents are available on the George Municipality's website: www.george.gov.za, free of charge.

Tender dokumente is gratis op die George Munisipaliteit se webblad beskikbaar: www.george.gov.za.

Tenders will be evaluated as follows:

Tenders sal as volg ge-evalueer en toegeken word:

Stage 1: Pre-Qualification

Fase 1: Voorafbepaalde kriteria

Only tenderers scoring a minimum of 51 out of 85 points in stage 1 of the pre-qualification scoring process will be further considered for evaluation in stage 2 of pre-qualification process.

Slegs tendersaars wat 'n minimum van 51 uit 85 punte behaal in fase 1 van die voorafbepaalde kriteria proses, sal verder vir evaluering in fase 2 van die voorafbepaalde kriteria proses oorweeg word.

Stage 2: Pre-Qualification (Presentation)

Fase 2: Voorafbepaalde kriteria (Voorlegging)

Only tenderers scoring a minimum of 75 out of 100 points in stage 2 (Presentation) of the pre-qualification scoring process will be further considered for evaluation in stage 3.

Slegs tendersaars wat 'n minimum van 75 uit 100 punte in fase 2 (Voorlegging) van die voorafbepaalde kriteria proses behaal, sal verder vir evaluering in fase 3 oorweeg word.

Stage 3: Price and Preference

Fase 3: Prys en Voorkeur

Tenders will be evaluated and adjudication in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations 2017 and the George Municipality's Supply Chain Management Policy, where 80 points will be scored for price and 20 points for B-BBEE status.

Tenders sal ge-evalueer en toegeken word in terme van die Wet op die Raamwerk vir Voorkeurverkrygingsbeleid (Wet 5 van 2000) Regulasies 2017, asook George Munisipaliteit se Voorsieningskanaalbestuursbeleid, waar 80 punte ten opsigte van die prys en 20 punte ten opsigte van B-BBEE status toegeken sal word.

For more information, contact Mr. Stephan Jansen van Vuuren at (044) 801 9147.

Vir verdere inligting, kontak Mnr. Stephan Jansen van Vuuren by (044) 801 9147.

The Municipality reserves the right to withdraw any invitation to tender and/or to readvertise or to reject any tender or to accept a part of it. The Municipality is not bound to accept the lowest or any tender.

A TCS PIN for bidders' tax compliance information must be submitted with the tender document.

It will be required from the successful bidder to register on the Central Supplier Database (CSD).

**DR M GRATZ
MUNICIPAL MANAGER
GEORGE MUNICIPALITY
GEORGE
6530**

Die Munisipaliteit behou die reg voor om enige versoek vir 'n tender terug te trek en/of te her-adverteer of enige tender te verwerp of gedeeltelik te aanvaar. Die Munisipaliteit is nie daartoe gebind om die laagste of enige tender te aanvaar nie.

'n "TCS PIN" vir tenderaars se belasting nakoming inligting moet ingesluit wees by die tender dokument.

Dit sal van die suksesvolle tenderaar verwag word om op die Sentrale Verskaffersdatabasis (SVD) te registreer.

**DR M GRATZ
MUNISIPALE BESTUURDER
GEORGE MUNISIPALITEIT
GEORGE
6530**