VACANCY
VAKATURE

GEORGE
THE CITY FOR ALL REASONS

EXTERNAL CIRCULATION

DIRECTORATE: HUMAN SETTLEMENTS, PLANNING & DEVELOPMENT, & PROPERTIES

POST DESIGNATION: TOWN PLANNING INSPECTOR

WC0440689

REF: 2573522

Salary	:	R 318 144 - R412 992 per annum T11
Additional Service Benefits	:	Medical Aid, Pension, Housing/Rental Allowance (subject to prescribed Requirements),13th Cheque and Group Life Insurance

MINIMUM REQUIREMENTS:

- Relevant NQF 6 Qualifications in Town Planning and related Built Environment Field
- Minimum two years of Town Planning or Municipal Enforcement experience
- Computer Literacy (MS Office)
- Valid Code B Driver's License
- Ability to communicate in at least two of the official languages of the Western Cape

PREFERRED REQUIREMENT:

- Peace Officer certificate or eligible for registration as a Peace Officer

COMPETENCIES:

- Written and Oral communication
- Business Processes
- Ethics and Professionalism
- Organisational Awareness
- Problem Solving
- Planning and Organising
- Data processing and Analysis
- Attention to Detail
- Investigation of Complaints
- Technical Report Writing
- Interpersonal Relationships
- Service Delivery Orientation
- Client orientation and customer focus
- Action Outcome Orientation
- Resilience
- Team Orientation
- Conflict Management

KEY PERFORMANCE AREAS:

- Responsible to perform specific activities associated with enforcing compliance with land use planning statutory requirements and regulations to ensure that laid down land use planning bylaws and legislation are enforced, and deviations rectified or appropriately dealt with.
- Responsible to implement key requirements associated with the Land Use and Planning functionality to ensure that the functionality is positioned to deliver on strategic planning objectives.
- To ensure that accurate information with respect to specific influential factors are variables impacting on the land use and planning functionality is made available to support decision making processes and/or problem-solving sequences.
- Complete reports, keep registers, record statements of witnesses and offenders and update docket to ensure that laid down administrative procedures associated with functionality are complied with and specific deadlines are adhered to

- Conduct surveys and record data concerning spatial planning, land use and outdoor advertising signage to build/create and maintain GIS and electronic data systems and data infrastructure and ensure the regular updating of these data systems to support and improve the functions of various departments and end users.

ENQUIRIES: MR C PETERSEN (044 – 801 9477)

Applicants must submit a formal application form and a comprehensive CV, certified copies of qualifications, identity document and driver's license. Applications must be submitted **electronically** preferably as **one** PDF document to recruitment@george.gov.za. Application forms can be obtained from the Municipal website, www.george.gov.za and must reach the Human Resource Department on or before 09 May 2023 at 12:00. **Applicants must clearly state in the reference number and position title in the subject line of the email.**

Disqualification:

Please note that the following will lead to disqualification:

1. **Non-submission of copies of academic qualifications/records/application form.**
2. **Canvassing of Councillors.**
3. **Submission of fraudulent qualifications and/ or documents.**

NB: Please note that shortlisted candidates will be subjected to a vetting process. By applying for this position, candidates agree to background checks being performed.

The Municipality reserves the right not to make an appointment.

Should you not hear from us within 30 days of the closing date, kindly regard your application as being unsuccessful.

George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/underrepresented groups.

CLOSING DATE: 09/05/2023

VACANCY
VAKATURE

GEORGE
THE CITY FOR ALL REASONS

SIJIKELEZISWA NGAPHANDLE

ICANDELO LOLAWULO: UKUHLALISWA KOLUNTU, UCWANGCISO NOPHUHLISO, & NEPROPATI

IGAMA LESIKHUNDLA: UMHLOLI WOCWANGCISO LWEDOLOPHU

WC0440689

REF: 2573522

Umvuzo	**:**	R 318 144 - R412 992 ngonyaka T11
Iizunzo ezongezelelweyo zeNkonzo		**:**Uncedo lonyango, Umhlala phantsi, Isibonelelo seZindlu/sokuQesha (ngokuxhomekeke kwiimfuneko ezimiselweyo), Itshekhi ye-13 kunye ne-Inshurensi yoBomi beQela

IIMFUNEKO EZINCINANE:

- Iziqinisekiso ezifanelekileyo zeNQF 6 kuCwangciso lweDolophu kunye nezifundo zeCandelo loLwakhiwo
- Ubuncinane beminyaka emibini yoCwangciso lweDolophu okanye amava oNyanzeliso lukaMasipala
- Ulwazi lwekhompyutha (MS Office)
- IKhowudi B yephpha-mvume lokuqhuba elisemthethweni
- Ukukwazi ukunxibelelana ubuncinane ngeelwimi ezimbini kwezisemthethweni zaseNtshona Koloni

IIMFUNEKO EZIKHETHWAYO:

- Isiqinisekiso seGosa loXolo okanye ukulungela ukubhaliswa njengeGosa loXolo

UBUCHULE:

- Unxibelelwano olubhaliweyo nolomlomo
- Iinkqubo zoshishino
- Imigaqo yokuziphatha ngokusesikweni nobungcali
- Ulwazi lombutho
- Ukusombulula iNgxaki
- uCwangciso noLungiselelo
- Ukusetyenziswa koLwazi kunye nohlalutyo
- Ingqalelo kwinkcukacha
- UPhando lweZikhalazo
- Ukubhalwa kweNgxelo yobuGcisa
- Ubudlelwane phakathi kwabantu
- Ukuqhelaniswa nonikezelo lweenkonzo
- Ukuqhelaniswa nabaxumi nokugxila kubaThengi
- Ukuqhelaniswa neNyathelo neziphumo
- Ukomelela
- Ukuqhelaniswa neqela
- Ulawulo longquzulwano

IINDAWO EZINGUNDOQO ZOKUSEBENZA:

- Ukuba noxanduva lokwenza imisebenzi ethile eyayanyaniswa nokunyanzelisa ukuthotyelwa kweemfuno ezisemthethweni zocwangciso lokusetyenziswa komhlaba kunye nemimiselo kuqinisekisa ukuba imithetho kamasipala nemimiselo yocwangciso lokusetyenziswa komhlaba iyanyanzeliswa kwaye nokutenxa kuyalungiswa okanye kuqwalaselwe ngokufanelekileyo.
- Ukuba noxanduva lokuphumeza iimfuneko eziphambili ezinxulumene nokuSetyenziswa koMhlaba kunye nokusebenza koCwangciso ukuqinisekisa ukuba ukusebenza kubekwe ukuze kunikezelwe kwiinjongo zesicwangciso-qhinga.

- Ukuqinisekisa ukuba ulwazi oluchanekileyo ngokubhekiselele kwizinto ezithile ezinempembelelo zizinto eziguquguqukayo ezinefuthe kusetyenziso lomhlaba kwaye nokusebenza kocwangciso kwenziwe kufumaneke ukuxhasa iinkqubo zokwenziwa kwezigqibo kunye/okanye ulandelelwano lokusombulula iingxaki.
- Gcwalisa iingxelo, ugcine iirejista, urekhode iingxelo zamangqina kunye nabatyesheli- mthetho kwaye uhlaziye idokethi ukuqinisekisa ukuba iinkqubo zolawulo ezibekiweyo ezinxulumene nokusebenza ziyathotyelwa kwaye imihla ebekiweyo iyathotyelwa.
- Ukwenziwa kophando kunye nokurekhoda kolwazi kwikhompyutha malunga nocwangciso lwesithuba, ukusetyenziswa komhlaba kunye nemiqondiso yentengiso yangaphandle ukwakha/ukudala nokugcina i-GIS kunye neenkqubo zolwazi olufakwe kwikhompyutha ze-elektroniki kunye neziseko zolwazi olufakwe kwikhompyutha kunye nokuqinisekisa ukuhlaziywa rhoqo kwezi nkqubo zolwazi olufakwe kwikhompyutha ukuxhasa nokuphucula imisebenzi yamasebe ahlukeneyo kunye nabasebenzisi bokugqibela.

<u>IMIBUZO</u>: MNU C PETERSEN (044 – 801 9477)

Abafaki -zicelo kufuneka bangenise ifomu yesicelo esemthethweni kunye neCV ebanzi, iikopi zeziqinisekiso zemfundo, isazisi, kunye nephepha- mvume lokuqhuba. Izicelo kufuneka zingeniswe **ngokufakwa kwikhompyutha** kusetyenziswa i-intanethi ngokukhethekileyo njengoxwebhu olunye lwePDF kwa-recruitment@george.gov.za. Iifomu zezicelo zingafunyanwa kwiwebhusayithi kaMasipala, www.george.gov.za kwaye kumele zifikelele kwiSebe lezaBasebenzi ngomhla okanye phambi komhla wama- 9 UCanzibe 2023 ngeye-12:00. **Abafaki-zicelo kumele bachaze ngokucacileyo inombolo yereferensi kunye negama lesikhundla kumgca wesihloko se-imeyili.**

Zizicelo ezifakwe ngekhompyutha kusetyenziswa i-intanethi kuphela eziya kwamkelwa.

Ukuthintelwa:

Nceda uqaphele ukuba oku kulandelayo kuya kukhokelela ekuthintelweni:
1.Ungangeniswa kweekopi zeziqinisekiso zemfundo/ iirekhodi.
2.Ukurhwetyeshwa kooCeba.
3.Ukungeniswa kweziqinisekiso zobuqhophololo kunye /okanye amaxwebhu

QAPHELA: Nceda uqaphele ukuba abagqatswa abafakwe kuluhlu olufutshane baya kufakwa kwinkqubo yophononongo lwemvelaphi. Ngokungenisa isicelo sesi sikhundla, abagqatswa bayavuma ukuba kwenziwe uphononongo lwemvelaphi
UMasipala ugcina ilungelo lokungaqeshi

Ukuba awukhange uve kuthi phakathi kweentsuku ezingama-30 zomva wokuvala, nceda uthathe ngokuba isicelo sakho asiphumelelanga.

UMasipala waseGeorge ngumqeshi onamathuba alinganayo ohambelana nomthetho-siseko wenkqubo yokukhawulelana nabo babengenamalungelo ngaphambili kunye noLungelelwaniso kwiNgqesho. Ukhetho luya kunikezelwa kubafaki-zicelo abasuka kumaqela anyuliweyo/angamelwanga ngokwaneleyo

UMHLA WOKUVALA: 09/05/2023

VACANCY
VAKATURE

GEORGE
THE CITY FOR ALL REASONS