

# GEORGE MUNICIPALITY

## DIRECTORATE: HUMAN SETTLEMENTS, PLANNING AND DEVELOPMENT

### TENDER NUMBER: DPD 037/2023

## APPOINTMENT OF A CONTRACTOR FOR THE UPGRADES REQUIRED TO CONVERT THE OLD YORK HIGH HOSTEL INTO MUNICIPAL OFFICES

### Tender Notice and Invitation to Tender (T1.1)

Tenders are hereby invited for the:

**APPOINTMENT OF A CONTRACTOR FOR THE UPGRADES REQUIRED TO CONVERT THE OLD YORK HIGH HOSTEL INTO MUNICIPAL OFFICES**

Tenders may only be submitted on the Tender documentation that is issued.

Requirements for sealing, addressing, delivery, opening and assessment of Tenders are stated in the Tender Data.

**Tender No. DPD 037/2023** must be placed in the tender box at the George Municipality on the **First Floor, Directorate: Financial Services, Supply Chain Management, York Street, George** by no later than **12:00 on 23 June 2023**. Tenders will be opened on the same day in the Committee Room at 12:05. Late or unmarked Tenders will not be considered. Telegraphic, telephonic, telex, facsimile, e-mail and late Tenders will not be accepted.

A compulsory clarification meeting with representatives of the Employer will be held at **11:00 on Monday, 5 June 2023 at the Old York High Hostel, corner of Market and Cradock Streets, George**.

Bidders should be represented at the compulsory clarification meeting and optional site inspection by a **technical employee from the prospective bidder** who is suitably qualified and experienced to comprehend the implications of the work involved. The certificate of attendance will only be signed after the site inspection.

#### Tender eligibility criteria:

Only Tenderers who comply with the following criteria are eligible to submit tenders:

Bidders must be registered with the CIDB and it is estimated that bidders should have a grading designation of **7GB** or higher.

Prospective bidders that join 15 (fifteen) minutes or more after the advertised time of the meeting started, will not be allowed to attend the meeting or to sign the attendance register. If a prospective bidder is delayed, he/she must inform the contact person before the meeting commences and will only be allowed to attend the meeting if the chairperson of the meeting, as well as all the other bidders attending the meeting, give permission to do so.

Tenders word hiermee ingewag vir die:

**AANSTELLING VAN 'N KONTRAKTEUR VIR DIE OPGRADERING EN OMSKEPPING VAN DIE OU YORK HOËR KOSHUIS NA MUNISIPALE KANTORE**

Tenders mag slegs ingedien word op die tender dokumentasie wat uitgereik is.

Vereistes vir die verseeling, adressering, aflewering, oopmaak en evaluering van tenders word vervat in die Tender Data.

**Tender Nr. DPS 037/2023** moet voor **23 Junie 2023** om **12:00** in die tender bus by die George Munisipaliteit op die **Eerste Vloer, Direktooraat: Finansiële Dienste, Voorsieningskanaal Bestuurs-eenheid, Burgersentrum, Yorkstraat, George** geplaas word. Tenders sal om 12:05 dieselfde dag in die Komiteekamer oopgemaak word. Laat of ongemerkte Tenders sal nie oorweeg word nie. Geen Tenders sal per telegrafiese, telefoniese, teleks, faks of e-pos sal aanvaar word nie.

'n Verpligte inligtingsvergadering met verteenwoordigers van die Werkgewer sal op **Maandag, 5 Junie 2023 om 11:00** gehou word **by die Ou York Hoër Koshuis, hoek van Mark- en Cradockstraat, George**.

'n **Tegniese werknemer van die voornemende tenderaar**, met voldoende kwalifikasies en ervaring om die implikasie van die betrokke werk te begryp, moet die voornemende tenderaar verteenwoordig tydens die verpligte inligtingsvergadering en opsionele terreininspeksie. Die sertifikaat van bywoning sal na die terreininspeksie geteken word.

#### Tender voorafbepaalde kriteria:

Slegs tenderaars wat aan die volgende kriteria voldoen, sal tender dokumente kan indien:

Tenderaars moet by die CIDB geregistreer wees en dit word beraam dat tenderaars 'n graderingsvlak van **7GB** of hoër moet hê.

Voornemende Tenderaars wat 15 (vyftien) minute en langer na die geadverteerde begin tyd van die vergadering arriveer, sal nie toegelaat word om die vergadering by te woon of die teenwoordigheidsregister te onderteken nie. Indien 'n voornemende tenderaar vertraag word, moet hy/sy die kontak persoon verwittig voordat die vergadering begin en sal dan slegs toegelaat word om die vergadering by te woon indien die voorsitter van die vergadering, sowel as al die ander tenderaars wat die vergadering bywoon, toestem daartoe.

A non-refundable deposit of R1000-00 per document must be paid at the Supply Chain Management Unit, First Floor, Civic Centre, York Street, George.

**Tender documents must be pre-ordered per email at admin@leapqs.co.za at least 2 days prior to collection.** Tender documents will be available from 10:00 on Thursday, 25 May 2023 and can be collected at George Municipality during business hours at George Municipality, First floor, Directorate: Financial Services, Supply Chain Management Unit, Civic Centre, York Street, George upon presentation of receipt

Tenders will be evaluated and awarded as follows:

Price, Preference and Specific Goals

Tenders will be evaluated and adjudication in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations 2022; the George Municipality's Supply Chain Management Policy as well as the George Municipality's Preferential Procurement Policy, where **80** points will be scored for price and **20** points for B-BBEE status and specific goals.

For more information, contact Mr. Andries Grobler at admin@leapqs.co.za

The Municipality reserves the right to withdraw any Invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality is not bound to accept the lowest or any tender.

A TCS PIN for bidder's tax compliance information must be submitted with the tender document.

It will be required from the successful bidder to register on the Central Supplier Database (CSD).

**DR M GRATZ  
MUNICIPAL MANAGER  
GEORGE MUNICIPALITY  
GEORGE  
6530**

'n Nie-terugbetaalbare deposito van R1000-00 per dokument moet by die Voorsieningskanaal-bestuurseenheid op die Eerste Vloer, Burgersentrum, Yorkstraat, George betaal word.

**Tender dokumente moet ten minste 2 dae voordat dit afgehaal word per epos by admin@leapqs.co.za bespreek word.** Tender dokumente sal vanaf Donderdag, 25 Mei 2023 om 10:00 beskikbaar wees. Bewys van betaling is nodig om die tender dokumente by George Munisipaliteit tydens werksure by George Munisipaliteit, Eerste Vloer, Direkoraat: Finansiële Dienste, Voorsieningskanaal Bestuurseenheid, Burgersentrum, Yorkstraat, George af te haal.

Tenders sal as volg ge-evalueer en toegeken word:

Prys, Voorkeur en Spesifieke Doelwitte

Tenders sal ge-evalueer en toegeken word in terme van die Wet op die Raamwerk vir Voorkeurverkrigingsbeleid (Wet 5 van 2000) Regulasies 2022, die George Munisipaliteit se Voorsieningskanaal Bestuursbeleid sowel as die George Munisipaliteit se Voorkeurverkrigingsbeleid, waar **80** punte ten opsigte van die prys en **20** punte ten opsigte van BGSEB status en spesifieke doelwitte toegeken sal word.

Vir verdere inligting, kontak Mnr. Andries Grobler by admin@leapqs.co.za

Die Munisipaliteit behou die reg voor om enige versoek vir 'n tender terug te trek en/of te her adverteer of enige tender te verwerp of gedeeltelik te aanvaar. Die Munisipaliteit is nie daartoe gebind om die laagste of enige tender te aanvaar nie.

'n "TCS PIN" vir tenderaars se belasting nakoming inligting moet ingesluit wees by die tender dokument.

Dit sal van die suksesvolle tenderaar verwag word om op die Sentrale Verskaffersdatabasis (SVD) te registreer.

**DR M GRATZ  
MUNISIPALE BESTUURDER  
GEORGE MUNISIPALITEIT  
GEORGE  
6530**