

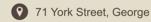
## **APPLICATION FOR EMPLOYMENT**

## ALL FIELDS ARE COMPULSORY UNLESS NOT APPLICABLE

- This form must be completed in full, accurately, and legibly in your own handwriting with a black pen. All information must be provided in this form. Any additional information may be provided on a CV.
- Candidates shortlisted may be requested to furnish additional information that will assist the George Municipality in expediting the recruitment and selection process.
- All information received shall be treated with strict confidentiality and shall not be used for any other purpose than to assess suitability to the advertised position.
- 4. Canvassing for appointment will disqualify an applicant.
- This application form is used to assist the George Municipality with the recruitment, selection, and appointment of staff members in terms of the Municipal Systems Act, 2000 (Act No. 32 of 2000) and the Municipal Staff Regulations, 890

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DETAILS C	F THE ADVERTIS	ED POS	ST (As	refl	ected in the ac	lvert)										
Advertised post applying for																
Reference Number					Notice Service Period											
PERSONA	L DETAILS															
First Names								Surname								
ID or Passport Number								Employee Number				If applicable				
Gender	Male	е				ı		Female								
Race		African			Coloured				White		:e			Indi	an	
Do you have a disability?		YES	NO	If yes, please elaborate			9									
Are you a South African Citizen?		YES	NO 🗆	If not, what is your nat			ionali	ity?								
Do you have a valid work Permit?		YES	NO 🗆	Driver's Licence		YES		NO 🗆	Liconco Co		ode	If	applicable			
Home Lan	guage	Prefer					rred la	red language of communication								
		•			Language	Profici	iency	(Mark	w	ith X)						
	English					Xhosa					Other: Specify					
Good $\square$	Write	□G	iood		Write		Goo	od 🗆		Write			Good		Write	
Fair $\Box$	Read	□ F:	air		Read		Fair			Read			Fair		Read	
Weak $\square$	Speak	□ <b>v</b>	Veak		Speak		Wea	ak 🗆		Speak			Weak		Speak	
None $\Box$	None  Understand Only None Understand Only				Non	ie 🗆		Underst	and O	nly□	None		Unders	stand Only $\Box$		
Do you hold a professional membership with any professional body							ody	YES		_	Memb numbe		) If	appli	icable	
Name of professional body If app				cable			Ехр	Expiry date			lf	appli	cable			
CONTACT	DETAILS															
Telephone number during office hours					)			bile ph	10	ne						
Physical a	ddress															
											Code					

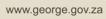
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Email Ad	ldress																
QUALIFIC	CATIONS (E	LAB	ORATE O	N CV)													
Highest grade passed						Name of School							Year	Obtaine	ed		
HIGHEST TERTIARY QUALIFICATION				Busi	Business School			College			nik	on $\square$	Uni	ivers	sity [		
								Number o		NQF		Dur	Duration of Qualification			on	
Name of institution				Name of qualification				credit	S	Leve		Start	Start date			late	
												Month	Year	N	lonth	Year	
												Month	Year	N	lonth	Year	
													Month	Year	$\mathbb{N}$	lonth	Year
COMPUT	TER LITERA	CY															
Microsoft Word Microsoft Excel				Mi	crosoft Pov	Mic	Microsoft Outlook			k Other: Specify							
Good	Good Good G				Good			Good			Good [						
Average		A	verage			Average		Average $\Box$				Av	erage				
Poor			oor			Poor		Poor				Ро					
None			one			None			None			None					
	WORK EXPERIENCE (ELABORATE ON CV				V)												
1. Employer			•	Job title													
Duties																	
			1														
From Month Year		То	Mont	h	Year	Reas	on f	or leav	/ing								
2. Employer			·			Job titl	e				•						
Duties																	
			T														
From	Month		Year		То	Mont		Year		on f	or leav	/ing					
3. Employer						Job titl	e										
Duties																	
F			.,		<b>-</b>						1	•					
From Month Year			То	Mont		Year		on f	or leav	/ing							
4. Employer						Job titl	е										
Duties																	
From	Month		Year		То	Mont	h	Year	Reas	on f	or leav	/ing					

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If you were previously employed in Local Government, indicate if there are any conditions that prevent you from re-employment											
If yes, provide the name of the m the conditions for non-reemployr		t									
DISCIPLINARY RECORD											
Have you been dismissed for misco	onduct?			Yes		No 🗆					
If yes, Name of Municipality/ Employer											
Type of Misconduct/ Transgression											
Date of Resignation/ Disciplinary case finalized/Dismissal											
Award/ sanction											
Have you been accused of an alleg job pending finalization of the disc		_	ned from you	Yes	No 🗆						
CRIMINAL RECORD											
Have you been convicted of any cr		No □									
If yes, type of criminal act											
Date criminal case finalized											
Outcome/ Judgment											
GENERAL											
Do you have the required Qualifications for the position?  Do you possess the required experience for the position?											
State the number of years' experie	nce		Do you possess the required competencies and skills as stated in the advertisement?								
Do you have the required Local Go Experience?	vernment										
REFERENCES (ELABORATE ON CV)											
Name of Referee	Relationshi	p Tel (c	office hours)	Cell Phone Numbe	Email						
DECLARATION											
I hereby declare that all the information provided in this application and any attachments in support thereof is to the best of my knowledge true and correct. I understand that any misrepresentation or failure to disclose any information may lead to my disqualification or termination of my employment contract, if appointed.											
The George Municipality complies with the provision of the Personal Protection of Private Information Act (POPIA). You are hereby giving consent that your information will only be used for the purpose of the position for which you have applied.											
Signature: Date:											

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