

EXTERNAL CIRCULATION

DIRECTORATE: HUMAN SETTLEMENTS, PLANNING & DEVELOPMENT AND PROPERTIES

POST DESIGNATION: FOREMAN

PERMANENT APPOINTMENT

WC0441762

REFERENCE: FOREMAN 09/2023

Salary : R 252 264 – R 327 516 per annum T9
Additional Service Benefits : Medical Aid, Pension, Housing Allowance (subject to prescribed requirements), 13th Cheque and Group Life Insurance

MINIMUM REQUIREMENTS:

- 2-3 years' experience
- Trade Certificate
- Preferably a proficiency certificate, Grade 11 or equivalent N2 Level certificate.
- Communicate in 2 of the 3 official languages of the Western Cape
- Code B Driver's License and PDP

COMPETENCIES:

- Core Professional Competencies- Managing Work, Problem Solving, Planning and Organising and Quality Orientation.
- Functional Competencies- Work Place Safety, Discipline Specific Skills, Interpersonal Relationships, Communication, Customer Orientation and Customer Focus.
- Personal Competencies- Action Orientation, Resilience, Accountability and Ethical Conduct and Learning Orientation.
- Management/ Leadership Competencies- Direction Setting, Impact and Influence, Team Orientation, Coaching and Mentoring.

KEY PERFORMANCE AREAS:

- Perform specific tasks and activities at the Depot or work sites prior to and on completion of allocated maintenance assignments.
- Ensure instructions and departmental procedures are complied with and Occupational Health and Safety rules adhered to enabling uninterrupted functionality and the accomplishment of productivity targets and standards.
- Ensure repairs and renovations are completed within specified timeframes and the workmanship conforms to laid down standards of quality.
- Ensure details of activities are accurately recorded to facilitate the processing of information related to productivity, personnel, time and material allocation and utilization for specific assignments.
- Ensure personnel are capacitated and capable of performing at acceptable levels, deviations addressed and corrective measures implemented to sustain productivity and efficiency.

SPECIAL CONDITIONS ATTACHED TO THE POST

- Required to work outside of normal working hours, during emergencies and planned overtime.

ENQUIRIES: MR DORIAN LOUW (044-801 9078)

INSTRUCTIONS TO APPLICANTS

Applicants must submit a formal application form with all fields completed and a comprehensive CV, certified copies (not older than 6 months) of relevant qualifications, identity document and driver's license, if applicable. Applications must be submitted **electronically** preferably as one PDF document to HumansettlementsPosts@george.gov.za. Application forms can be obtained from the Municipal website, www.george.gov.za and must reach the Human Resource Department on or before **5 OCTOBER 2023** at 12:00pm. **Applicants must clearly state the reference number and position title in the subject line of the email. Applicants are required to complete application form in full.**

Only electronic applications will be accepted.

Disqualification:

Please note that the following will lead to disqualification:

Non-submission of required documents or submission of fraudulent documents.
Canvassing of Councillors and/or officials.
Non-adherence to the instructions on the advertisement.

NB: Please note, where necessary, shortlisted candidates will be subjected to a screening and vetting process. By applying for this position, candidates agree to background checks being performed which will include reference and other relevant checks.

The Municipality reserves the right not to make an appointment.

Should you not hear from us within 3 months of the closing date, kindly regard your application as being unsuccessful.

George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/under-represented groups.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

CLOSING DATE: 5 OCTOBER 2023

SIJIKELIZISWA NGAPHANDLE

ICANDELO LOLAWULO: UKUHLALISWA KOLUNTU, UCWANGCISO & NOPHUHLISO KUNYE

NEEPROPATI

IGAMA LESIKHUNDLA: UMPHATHI-BASEBENZI

UKUQESHA NGOKUSISIGXINA

WC0441762

IREFERENSI: FOREMAN 09/2023

Umvuzo : R 252 264 – R 327 516 ngonyaka T9

Iinzuzo ezongezelelweyo zenkonzo: Uncedo loNyango, Umhlala phantsi, Isibonelelo seZindlu (ngokuxhomekeke kwiimfuneko ezimiseliweyo), Itshekhi ye-13 kunye ne -Inshurensi yeBomi beQela.

IIMFUNKO EZINCINANE:

- 2-3 Iminyaka yamava
- Isiqinisekiso soRhwebo
- Kukhethwa isiqinisekiso sobuchule, iBanga le-11 okanye isiqinisekiso esilingana neNqanaba leN2 elilinganayo.
- Ukunxibelelana ngeelwimi ezi-2 kwezi-3 ezisemthethweni zaseNtshona Koloni
- Ikhawudi B yePhepha -mvume lokuqhuba elisemthethweni kunye nePDP

UBUCHULE:

- Ubuchule obungundoqo boBungcali: - Ukulawula Umsebenzi, Ukusombulula iNgxaki, uCwangciso noLungiselelo kunye nokuQhelaniswa noMgangatho.
- Ubuchule bokusebenza - Ukhuseleko lwasemsebenzini, Izakhono zeNkalo ethile, Ubudlelwane phakathi kwabantu, Unxibelelwano, Ukuqhelaniswa nabaThengi nokugxila kubaThengi.
- Ubuchule boMntu - Ukuqhelaniswa neNyathelo, Ukomelela, Uxanduva lokuphendula neMiqathango yokuziphatha ngokusesikweni kunye nokuQhelaniswa nokufunda.
- Ubuchule boLawulo / bobuNkokheli - Ukubeka umkhombandlela, Impembelelo nefuthe, Ukuqhelaniswa neQela, uQeqesho kunye nokuThantamisa.

IINDAWO EZINGUNDOQO ZOKUSEBENZA:

- Yenza imisebenzi ethile kunye nemisebenzi kwindawo yokugcina impahla okanye kwiziza zokusebenza phambi nasemva nasekugqityweni komsebenzi wemisebenzi eyabelwe ugcinno
- Qinisekisa ukuba imiyalelo kunye neenkqubo zesebe ziyathotyelwa kwaye imithetho yeMpilo noKhuseleko eMsebenzini iyathotyelwa ukwenza ukuba ukusebenza okungaphazanyiswayo kunye nokufezekisa imveliso ekujoliswe kuyo kunye nemigangatho.
- Qinisekisa ukuba ulungiso nohlaziyo luqunjelwa phakathi kwexesha elibekiweyo kwaye umsebenzi uhambelana nemigangatho ebekiweyo yobulunga.
- Qinisekisa ukuba iinkcukacha zemisebenzi zirekhodwa ngokuchanekileyo ukuququzelela ukusetyenzwa kolwazi olunxulumene nemveliso, abasebenzi, ixesha kunye nokwabiwa kwezinto kunye nokusetyenziswa kwimisebenzi ethile.
- Qinisekisa ukuba abasebenzi baxhotyisiwe kwaye bayakwazi ukusebenza kumanqanaba awamkelekileyo izinxaxhi ziqwalaselwe kwaye namanyathelo okulungisa aphunyeziweyo ukugcina imveliso nokusebenza kakuhle.

IMIQATHANGO EYODWA EQHOTYOSHELWE KWISIKHUNDLA

- Kufuneka usebenze ngaphandle kweeyure eziqhelekileyo zokusebenza, ngexesha likaxakeka kunye nexesha elongezelelweyo elicwangcisiweyo.

IMIBUZO: MNU DORIAN LOUW (044-801 9078)

IMIYALELO KUBAFAKI- ZICELO

Abafaki-zicelo kufuneka bangenise ifomu yesicelo esemthethweni, egcwaliswe onke amacandelo kunye ne-CV ebanzi, iikopi eziqinisekisiweyo (ezingekho ngaphezu kweenyanga ezi-6 ubudala) zeziqinisekiso ezifanelekileyo, isazisi kunye nephepha-mvume lokuqhuba, ukuba kufanelekile. Izicelo kufuneka zingeniswe **ngokufakwa kwikhompyutha** kusetyenziswa i-intanethi ngokukhethekileyo njengoxwebhu olunye lwePDF kwa-HumansettlementsPosts@george.gov.za lifomu zezicelo zingafunyanwa kwiwebhusayithi kaMasipala, www.george.gov.za kwaye kumele zifikelele kwiSebe lezaBasebenzi ngomhla okanye phambi komhla **5 eyeDwarha 2023** ngeye-12:00. **Abafaki-zicelo kumele bachaze ngokucacileyo inombolo yereferensi kunye negama lesikhundla kumgca wesihloko semeyili. Abafaki zicelo kufuneka bagcwalise ifomu yesicelo ngokupheleleyo.**

Zizicelo ezingeniswe ngekhompyutha kusetyenziswa i-intanethi kuphela eziya kwamkelwa Ukuthintelwa:

Nceda uqaphele ukuba oku kulandelayo kuya kukhokelela ekuthintelweni:

Ukungangeniswa kwamaxwebhu afunekayo okanye ukungeniswa kwamaxwebhu obuqhophololo

Ukurhwetyesha kooCeba kunye /okanye amagosa.

Ukungathotyelwa kwemiyalelo ekwisibhengezo sentengiso

QAPHELA: Nceda uqaphele apho kuyimfuneko, abagqatswa abafakwe kuluhlu olufutshane baya kufakwa kwinkqubo yohlolo nophononongo lwemvelaphi. Ngokungenisa isicelo sesi sikhundla, abagqatswa bayavuma ukuba kwenziwe uphononongo lwemvelaphi oluya kuquka nolunye uphononongo olunxulumeneyo.

UMasipala ugcine ilungelo lokungaqeshi.

Ukuba awukhange uve kuthi phakathi kweenyanga ezi-3 zomhla wokuvala, nceda uthathe ngokuba isicelo sakho asiphumelelanga.

UMasipala waseGeorge ngumqeshi onamathuba alinganayo ohambelana nomthetho-siseko wenkqubo yokukhawulelana nabo babengenamalungelo ngaphambili kunye noLungelelwaniso kwiNgqesho. Ukhetho luya kunikezelwa kubafaki-zicelo abasuka kumaqela anyuliweyo/angamelwanga ngokwaneleyo

Ukuqeshwa kuya kuxhomekeka kwimfuneko yokusayinwa kwemvumelwano yengqesho kwaye, apho kufanelekileyo, isivumelwano sentsebenzo kunye nokubhengezwa kweenzuzo kunye nomdla.

UMHLA WOKUVALWA: 5 EYEDWARHA 2023