

## **ERRATUM**

**Re-Advertisement. Candidates who previously applied for position advertised 23 October 2023 with closing date 03 November 2023 should re-apply.**

### **EXTERNAL CIRCULATION**

**DIRECTORATE: ELECTRO-TECHNICAL SERVICES**

**POST DESIGNATION: MANAGER (GIS & PLANNING)**

**PERMANENT APPOINTMENT**

**WC0440492**

**REFERENCE: 2884681**

<b>Salary</b>	: R 578 580 – R751 080 per annum T15
<b>Additional Service Benefits</b>	: Medical Aid, Pension, Housing Allowance (subject to prescribed requirements), 13th Cheque and Group Life Insurance
<b>Perks</b>	: Cellphone and Vehicle Allowance (subject to prescribed requirements)

### **MINIMUM REQUIREMENTS:**

- A relevant National Diploma in Engineering, with extensive experience and or BTech and registration and registration as a Pr Techni Eng
- Valid Code B driver's License
- Computer Literacy: MS Office
- CAD or GIS experience
- 10 Years proven experience post registration in an electricity distribution Planning environment with site supervisory experience
- Must be able to speak at least 2 of the official languages of the Western Cape

### **PREFERRED REQUIREMENTS:**

- A relevant National Diploma in Engineering, with extensive experience, and or BTech and registration as a Pr Techni Eng – NQF Level 7
- A relevant professional tertiary qualification in GIS
- Registration with SAGC as GISc/Technologist or Professional
- 10 years or more relevant post qualifying experience covering all aspects of GIS function

### **COMPETENCIES:**

- Planning
- Organisational Awareness
- Attention to Detail
- Design
- Project Management
- Construction
- Operations and Maintenance
- Interpersonal Relationships

- Service Delivery Orientation
- Communication
- Action and Outcome Orientation
- Resilience
- Change Readiness
- Cognitive Ability
- Learning Orientation
- Accountability and Ethical Conduct
- Impact and Influence
- Team Orientation
- Direction Setting
- Coaching and Mentoring

**KEY PERFORMANCE AREAS:**

- Ensure data obtained is managed and converted for inclusion in the GIS for future access or retrieval and to provide a quality mapping and spatial analysis database for use in the GIS and Drafting Section.
- Ensure the activities, projects and assignments associated with the Directorate are monitored, deviations addressed and corrective measures introduced to curb non conformance, poor quality and performance enabling the department to deliver in accordance with the laid down objectives, procedures and cost parameters.
- Have an updated system with accurate asset information that can be used for the management of these assets in terms of maintenance, finance and planning functions.
- Ensure a climate conducive to promoting and sustaining productivity, performance and improving the quality of work enabling the Contractor to meet contractual obligations and service delivery objectives and the completion of projects on time, within budget and to specification.
- Ensure continued identification of projects and interaction with internal and external parties in the execution thereof.
- Uphold a safe and continuous supply of electricity and maintain a good service delivery to consumers.
- Ensure accurate budget control in meeting objectives and sustaining quality standards of service delivery.
- Ensure continuous interaction with concerned parties on the status of project progress and on related matters.
- Ensure that all personnel in the Draught / GIS Office is suitably equipped with the knowledge to promote a positive work environment.

**CONDITIONS ATTACHED TO THE POST**

- Must be able to meet deadlines
- Must have supervisory skills analytical skills
- Must have good communication and interpersonal skills
- Must maintain good consumer and customer relations
- Must be able to handle conflict and work under pressure
- Must be able to pay attention to detail apply discretion in swift changing circumstances
- Must not be afraid of heights
- Must use own judgement in the sequence of performing duties

**ENQUIRIES: MR. D GREEFF (044 – 801 9200)**

**INSTRUCTIONS TO APPLICANTS**

Applications must be submitted **electronically** on the e-recruitment site, which can be found on the George Municipality website, [www.george.gov.za](http://www.george.gov.za), under the Job Portal. Applicants must register and apply online on the [portal on](#) or before **[10 January 2024]** at 16:30pm.

Applicants must submit a formal application form with all fields completed and a comprehensive CV, certified copies (not older than 6 months) of relevant qualifications, identity document and driver's license as part of the online application.

**Only online applications will be accepted.**

**Disqualification:**

**Please note that the following will lead to disqualification:**

Non-submission of required documents or submission of fraudulent documents.

Canvassing of Councillors and/or officials.

Non-adherence to the instructions on the advertisement.

**NB:** Please note, where necessary, shortlisted candidates will be subjected to a screening and vetting process. By applying for this position, candidates agree to background checks being performed which will include reference and other relevant checks.

**The Municipality reserves the right not to make an appointment.**

Should you not hear from us within 3 months of the closing date, kindly regard your application as being unsuccessful.

George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/under-represented groups.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

**CLOSING DATE: [10 January 2024]**

