

# VACANCY VAKATURE



## EXTERNAL CIRCULATION

**DIRECTORATE: Human Settlements, Planning & Development and Property**  
**POST DESIGNATION: ISDG INTERN: TOWN PLANNING - George**  
**(Temporary)**  
**REFERENCE: 3198661**

Salary: All-inclusive Package of between R18 000-R21 000 per month  
Additional Service Benefits: None

### MINIMUM REQUIREMENTS:

Potential candidates must be unemployed  
Be in possession of a SACPLAN accredited qualification (B-Tech or Degree) in Town and Regional Planning  
Registered as a Candidate Planner or Candidate Planner (Student) with SACPLAN  
Preferably reside within the Garden Route District Municipal area  
Have excellent written and oral communication skills  
Be Computer literate (MS Office)  
Having a valid code B driver's license  
Be prepared to sign a three-year contract with the George Municipality.  
Be able to read, write and speak two of the three official languages of the Western Cape

### COMPETENCIES:

The George Municipality jointly with National Treasury hereby invites applications from motivated, committed unemployed graduates holding a South African Council of Planners (SACPLAN) accredited qualification (BTech, B-Degree or higher) in Town and Regional Planning to enter into a three (3) year internship program with the purpose of attaining professional registration with their Council. This grant program is an initiative of National Treasury and is aimed at infrastructure skills development through experiential learning and training of graduates within the Municipal Town Planning environment. The successful applicants will be employed as interns in the Planning and Environment Department of the George Municipality and will work as Interns in any of the functional areas within the Development Management and Spatial Planning Sections and, if required, be seconded to other Public Entities or Consultancies during the three (3) year Internship period.

Please note that preference will be given to applications residing in the Garden Route District Municipality Area.

### KEY PERFORMANCE AREAS:

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## **SPECIAL CONDITIONS ATTACHED TO THE POST:**

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will work as Interns in any of the functional areas within the Development Management and Spatial Planning Sections and, if required, be seconded to other Public Entities or Consultancies during the three (3) year Internship period.

**PROBATION PERIOD:** 6 months

**ENQUIRIES:** CLINTON PETERSEN (0448019182)

## **INSTRUCTIONS TO APPLICANTS (Please read carefully)**

Applications must be submitted **electronically** on the E-recruitment site, which can be found on the George Municipality website, [www.george.gov.za](http://www.george.gov.za), under **Job Portal**. Applicants must register and apply online before **[2024-07-24]** at 16:30pm.

### **Please Note the following when applying on the Portal:**

- Applicants must please ensure to follow the Assisting Guidelines that can be accessed on the website under Job Portal, before completing their online application.
- Applicants should check and verify their current status or the progression of their application, by referring to their "Inbox" tab on the Portal.
- Please ensure that all the information on your profile is correct and all the necessary documents are attached, prior to submitting your job application.

**Applicants must complete all the mandatory profile fields honestly and thoroughly. Please ensure the following documents are submitted under the correct field titles:**

- A comprehensive CV (Stipulating full employment history-title of position held, time periods and duties).
- All applications must be accompanied by certified copies (not older than 6 months), by a Commissioner of Oath.
- All relevant Qualifications and Identity document must accompany your application. Driver's license and registration with a professional body must accompany your application only if applicable.

**Only online applications will be accepted.**

**The turnaround time for assistance with any portal related challenges is two (2) working days. Applicants are urged to register and apply well in advance.**

### **Disqualification:**

**Please note that the following will lead to disqualification:**

Non-submission of required documents or submission of fraudulent documents.

Canvassing of Councillors and/or officials.

Non-adherence to the instructions on the advertisement.

**NB:** Please note, where necessary, shortlisted candidates will be subjected to a screening and vetting process. By applying for this position, candidates agree to background checks being performed which will include reference and other relevant checks.

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**The Municipality reserves the right not to make an appointment.**

Should you not hear from us within 3 months of the closing date, kindly regard your application as being unsuccessful.

George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/under-represented groups.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

**CLOSING DATE: [2024-07-24] AT 16:30PM**