

# VACANCY VAKATURE



## EXTERNAL CIRCULATION

**DIRECTORATE: CIVIL ENGINEERING SERVICES**  
**POST DESIGNATION: FOREMAN (SENIOR PROCESS CONTROLLER) WATER PURIFICATION - GEORGE**  
**(PERMANENT)**  
**WC4926**  
**REFERENCE: 3201728**

Salary: R 284 064 – R 368 700 (T10)  
Additional Service Benefits: Medical Aid, Pension, Housing Allowance (subject to prescribed requirements), 13th Cheque and Group Life Insurance

### MINIMUM REQUIREMENTS:

- 2 – 5 Years relevant experience with supervisory experience
- Grade 12 or relevant post matric qualification preferably a NTC 3 in Water Treatment or Waste Water Treatment;
- Trade related qualification: Operators certificate / Water Treatment or Waste Water Treatment practice (N3);
- Code B Drivers License
- Computer Literacy (MS Word & Excel)

### COMPETENCIES:

- **Core Professional Competencies:** Oral Communication, Written Communication, Problem Solving, Decision making, Planning and Organising, Ethics and Professionalism
- **Functional Competencies:** Discipline Specific Skills, Task Management, Use of process specific Technology/Equipment, Quality Orientation, Workplace Safety, People Management
- **Public Service Orientation Competencies:** Service Delivery Orientation, Interpersonal Relationships, Communication, Service Delivery Orientation
- **Personal Competencies:** Action and outcome orientation, Resilience, change readiness, Cognitive ability, Learning orientation
- **Management / Leadership Competencies:** Direction Setting, Impact and Influence, Coaching and Mentoring, Team Orientation

### KEY PERFORMANCE AREAS:

- Ensure that all processes associated with water purification and upholding standards have been followed
- Ensure that the Scada System is continuously monitored and abnormalities investigated
- Ensure that the Laboratory is well equipped and that all equipment is in good working order
- Ensure that proper maintenance is done on the plant and equipment
- Ensure that the administrative functions of the post is dealt with efficiently and effectively
- Ensure that a positive work environment is ensured
- Ensure that communication channels are effective and that information is obtained and shared
- Ensure that all safety requirements are instituted and met in the work place
- Ensure that all requirements are met regarding the Blue Drop System

### SPECIAL CONDITIONS ATTACHED TO THE POST:

- Must be able to communicate in at least two of the official languages of the Western Cape
- Must have good inter-personal and supervisory skills
- Must be able to handle conflict situations
- Must have good communication and interpretation skills
- Must be able to work under pressure
- Must be reliable and trustworthy
- Must have good leadership and people skills
- Must be willing to perform standby and overtime duties
- Must be willing to work in adverse weather conditions

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**PROBATION PERIOD:** 6 months

**ENQUIRIES:** GEOFFREY BREDEKAMP (044 801 2264)

**INSTRUCTIONS TO APPLICANTS (Please read carefully)**

Applications must be submitted **electronically** on the E-recruitment site, which can be found on the George Municipality website, [www.george.gov.za](http://www.george.gov.za), under **Job Portal**. Applicants must register and apply online before **2024-08-15 at 16:30**.

**Please Note the following when applying on the Portal:**

- Applicants must please ensure to follow the Assisting Guidelines that can be accessed on the website under Job Portal, before completing their online application.
- Applicants should check and verify their current status or the progression of their application, by referring to their "Inbox" tab on the Portal.
- Please ensure that all the information on your profile is correct and all the necessary documents are attached, prior to submitting your job application.

**Applicants must complete all the mandatory profile fields honestly and thoroughly. Please ensure the following documents are submitted under the correct field titles:**

- A comprehensive CV (Stipulating full employment history-title of position held, time periods and duties).
- All applications must be accompanied by certified copies (not older than 6 months), by a Commissioner of Oath.
- All relevant Qualifications and Identity document must accompany your application. Driver's license and registration with a professional body must accompany your application only if applicable.

**Only online applications will be accepted.**

**The turnaround time for assistance with any portal related challenges is two (2) working days. Applicants are urged to register and apply well in advance.**

**Disqualification:**

**Please note that the following will lead to disqualification:**

Non-submission of required documents or submission of fraudulent documents.  
Canvassing of Councillors and/or officials.  
Non-adherence to the instructions on the advertisement.

**NB:** Please note, where necessary, shortlisted candidates will be subjected to a screening and vetting process. By applying for this position, candidates agree to background checks being performed which will include reference and other relevant checks.

**The Municipality reserves the right not to make an appointment.**

Should you not hear from us within 3 months of the closing date, kindly regard your application as being unsuccessful.

George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/under-represented groups.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

**CLOSING DATE: 2024-08-15 AT 16:30**

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