

# VACANCY VAKATURE



## EXTERNAL CIRCULATION

**DIRECTORATE: CIVIL ENGINEERING SERVICES**  
**POST DESIGNATION: SUPERVISOR (PROCESS CONTROLLER) WASTEWATER - GEORGE**  
**(PERMANENT)**  
**WC044 1406**  
**REFERENCE: 3840113**  
**CLOSING DATE: 2 OCTOBER 2025 AT 16:30**

Salary: R221 676 - R287 736 (T7)  
Additional Service Benefits: Medical Aid, Pension, Housing Allowance (subject to prescribed requirements), 13th Cheque and Group Life Insurance

### MINIMUM REQUIREMENTS:

- 1-2 years relevant experience
- Grade 12 or relevant post matric qualification preferably a NTC 3 in Water Treatment or Waste Water treatment
- Trade related qualification: Operators certificate/ Wastewater Treatment practice (N3)
- Code EB Driver's License

### COMPETENCIES:

- Core Professional Competencies: Oral Communication, Written Communication, Problem Solving, Decision Making, Planning And Organising, Ethics And Professionalism.
- Functional Competencies: Discipline Specific Skills, Task Management, Use Of Process Specific Technology/Equipment, Quality Orientation, Workplace Safety, People Management.
- Public Service Orientation Competencies: Service Delivery Orientation, Interpersonal Relationships, Communication, Service Delivery Orientation.
- Personal Competencies: Action And Outcome Orientation, Resilience, Change Readiness, Cognitive Ability, Learning Orientation.
- Management/Leadership Competencies: Direction Setting, Impact and Influence, Coaching and Mentoring and Team Orientation.

### KEY PERFORMANCE AREAS:

- Ensure that all processes are followed as required by the Blue Drop and Green Drop to ensure that water standards conform to set standards and requirements.
- Ensure acceptable levels are sustained and adequate direction provided to accomplish laid down instructions.
- Ensure that chemicals are weighed and measured prior to commencing with the mixing process.
- Ensure that the dosage is introduced in the process without complications.
- Ensure that the correct sequences are followed during the stacking and receiving of chemicals.
- Ensure laid down procedures and instructions are executed during the process and purification process.
- Ensure that proper record is taken of all processes, monitoring sequences and operational activities.
- Ensure that all safety requirements are instituted and met in the place of work.
- Ensure that communication channels are effective and that information is obtained are shared.
- Ensure that a positive work environment is ensured for all subordinate personnel.

### SPECIAL CONDITIONS ATTACHED TO THE POST:

- Ability to communicate in at least two of the three official languages of the Western Cape.
- Good interpersonal and communication skills.
- Friendly and outgoing personality.
- Project a neat and professional image.

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- Must be willing to perform standby and work overtime.
- Must work in adverse weather conditions.
- Must have good numerical skills.
- Must have good leadership skills.
- Must be able to identify problems and take corrective action.

**PROBATION PERIOD:** 6 months

**ENQUIRIES:** Sibonelo Ninela (044) 801 9185

## **INSTRUCTIONS TO APPLICANTS**

Applicants must submit a formal application form with all fields completed and a comprehensive CV, certified copies (not older than 6 months) of relevant qualifications, identity document and driver's license, if applicable. Applications must be submitted **by hand 71 York Street, George, Main Building, HR Reception**. Application forms can be obtained from the Municipal website, [www.george.gov.za](http://www.george.gov.za) or HR Reception and must reach the Human Resource Department on or before **[2 OCTOBER 2025] at 16:30**. **Applicants are required to complete application form in full.**

**Only hand delivered applications will be accepted.**

### **Disqualification:**

**Please note that the following may lead to disqualification:**

- Applicants who attempt to gain favour with any members of the selection panel or any other employee or councillor for that matter, will be disqualified.
- Applicants who intentionally misrepresent information in pursuit of their own benefit will also be disqualified.
- According to the Local Government Municipal Staff Regulations (Gazette no. 45181), a person who was dismissed from a Municipality for any reason stated in Annexure E of the said Regulations, may not be employed in any Municipality before the period set out in the Annexure, has expired (refer to Local Government Municipal Staff Regulations: Annexure E).
- Late applications will not be accepted.
- Candidates who do not adhere to the instructions for pre-liminary practical's, practicals and interviews will be disqualified.

**NB:** Please note, where necessary, shortlisted candidates will be subjected to a screening and vetting process. By applying for this position, candidates agree to background checks being performed which will include reference and other relevant checks.

**The Municipality reserves the right not to make an appointment.**

Should you not hear from us within 3 months of the closing date, kindly regard your application as being unsuccessful.

George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/under -represented groups.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

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