

TENDER NOTICE AND INVITATION TO TENDER

Tenders are hereby invited for the **Tender for inviting proposals from experienced Service Providers for comprehensive ICT Management and Related Services on a rates- based contract from date of appointment until 30 June 2029.**

Completed tenders in a sealed envelope, clearly marked:

Tender No. GMT044/25-26 must be placed in the tender box at the George Municipality on the Fifth Floor, Directorate: Financial Services, Supply Chain Management, Civic Centre, 71 York Street, George by no later than **12:00 on Friday, 24 April 2026.** Tenders will be opened on the same day in the Committee Room at 12:05. Late or unmarked tenders will not be considered. No posted tenders or tenders per fax or e-mail will be accepted.

Tender documents are available at a non-refundable deposit of R297.85 each from the Supply Chain Management Unit, **Fifth Floor**, Civic Centre, 71 York Street, George.

Tender documents are available on the George Municipality's website: www.george.gov.za, free of charge.

A compulsory clarification meeting with representatives of the Employer will be held on Friday, 10 April 2026 at 10:00 via Microsoft Teams. Tenderers must register per e-mail at Mr. Jeffrey Davids with e-mail address jdavids@george.gov.za before 10:00 on Thursday, 09 April 2026 to receive an invite for the compulsory information session. If tenderers do not register for attendance before 10:00 on Thursday, 09 April 2026 with Mr. Jeffrey Davids; tenderers will not be able to attend the compulsory information session which will invalidate their tender.

Bidders should be represented at the compulsory clarification meeting by a technical employee (as mentioned in the specifications) from the prospective bidder who is suitably qualified and experienced to comprehend the implications of the work involved. At least one of the team members that will be involved in the project must attend.

Prospective bidders that arrive after 15 (fifteen) minutes of the advertised start time, will not be allowed to attend the meeting, unless the person chairing the meeting gives permission to do so. Reasons for the chairperson's decision must be noted. The compulsory clarification meeting attendance register will be downloaded at 10:15.

Non-attendance of the compulsory clarification meeting will disqualify your tender.

Tenders will be evaluated and awarded as follows:

Phase 1: Administrative Compliance and Mandatory Requirements as per tender specifications.

Phase 2: Functionality

Only tenders scoring a minimum of 40 out of 50 points in phase 2 will be further considered for evaluation in phase 3.

Tenders word hiermee ingewag vir die **Tender vir die uitnodiging van voorstelle van ervare Diensverskaffers vir omvattende IKT-Bestuur en Verwante Dienste op 'n tariefgebaseerde kontrak vanaf die datum van aanstelling tot 30 Junie 2029.**

Voltooid tenders in 'n verseelde koevert, duidelik gemerk:

Tender Nr. GMT044/25-26 moet voor **Vrydag, 24 April 2026** om **12:00** in die tender bus by die George Munisipaliteit op die Vyfde Vloer, Direkoraat: Finansiële Dienste, Voorsieningskanaal Bestuursseenheid, Burgersentrum, Yorkstraat 71, George geplaas word. Tenders sal om 12:05 dieselfde dag in die Komiteekamer ooggemaak word. Laat of ongemerkte tenders sal nie oorweeg word nie. Geen tenders per pos, faks of e-pos sal aanvaar word nie.

Tender dokumente is verkrygbaar teen 'n R297.85 neterugbetaalbare deposito elk by die Voorsieningskanaal Bestuursseenheid op die **Vyfde Vloer**, Burgersentrum, Yorkstraat 71, George.

Tender dokumente is gratis op die George Munisipaliteit se webblad beskikbaar: www.george.gov.za.

'n Verpligte inligtingsvergadering met verteenwoordigers van die Werkgewer sal op Vrydag, 10 April 2026 om 10:00 gehou word via Microsoft Teams. Tendersaars moet teen 10:00 op Dondersdag, 09 April 2026 per e-pos registreer by Mnr. Jeffrey Davids by e-pos adres: jdavids@george.gov.za om 'n uitnodiging na die verpligte inligtingsessie te ontvang. Indien tendersaars nie voor 10:00 op Donderdag, 09 April 2026 vir bywoning by Mnr. Jeffrey Davids geregistreer het nie; sal tendersaars nie die verpligte inligting sessie kan bywoon nie en sal u tender ongeldig wees.

Tendersaars moet by die verpligte inligtingsvergadering verteenwoordig word deur 'n tegniese werknemer (soos genoem in die spesifikasies) van die voornemende tenderaar wat toepaslik gekwalifiseer en ervare is om die implikasies van die betrokke werk te begryp. Ten minste een van die spanlede wat by die projek betrokke sal wees, moet dit bywoon.

Voornemende tendersaars wat 15 (vyftien) minute na die geadverteerde begintyd arriveer, sal nie toegelaat word om die vergadering by te woon nie, tensy die persoon wat die vergadering lei toestemming gee om dit te doen. Redes vir die voorsitter se besluit moet aangeteken word. Die bywoningsregister van die verpligte inligtingsvergadering sal om 10:15 afgelaai word.

Indien die verpligte inligtingsvergadering nie bygewoon word nie, sal u tender gediskwalifiseer word.

Tenders sal as volg ge-evalueer en toegeken word:

Fase 1: Administratiewe Nakoming en Verpligte Vereistes soos per tender spesifikasies.

Fase 2: Funksionaliteit kriteria

Slegs tendersaars wat 'n minimum van 40 uit 50 punte behaal in fase 2, sal verder vir evaluering in fase 3 oorweeg word.

Phase 3: Price and Preference

Tenders will be evaluated and awarded in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations 2022; the George Municipality's Supply Chain Management Policy as well as the George Municipality's Preferential Procurement Policy, where 80 points will be scored for price and 20 points for B-BBEE status and Specific Goals.

For more information, contact Mr. Duane Scholtz at (044) 801 9036 or dscholtz@george.gov.za.

The Municipality reserves the right to withdraw any invitation to tender and/or to readvertise or to reject any tender or to accept a part of it. The Municipality is not bound to accept the lowest or any tender.

An alternative tenderer may be appointed.

A TCS PIN for bidders' tax compliance information must be submitted with the tender document.

It will be required from the successful bidder to register on the Central Supplier Database (CSD).

**MR. B ELLMAN
ACTING MUNICIPAL MANAGER
GEORGE MUNICIPALITY
GEORGE
6530**

Fase 3: Prys en Voorkeur

Tenders sal ge-evalueer en toegeken word in terme van die Wet op die Raamwerk vir Voorkeurverkrygingsbeleid (Wet 5 van 2000) Regulasies 2022; die George Munisipaliteit se Voorsieningskanaalbestuursbeleid sowel die George Munisipaliteit se Voorkeurverkrygingsbeleid, waar 80 punte ten opsigte van die prys en 20 punte ten opsigte van B-BBEE status en Spesifieke Doelwitte toegeken sal word.

Vir verdere inligting, kontak Mnr. Duane Scholtz by (044) 801 9036 of dscholtz@george.gov.za.

Die Munisipaliteit behou die reg voor om enige versoek vir 'n tender terug te trek en/of te her-adverteer of enige tender te verwerp of gedeeltelik te aanvaar. Die Munisipaliteit is nie daartoe gebind om die laagste of enige tender te aanvaar nie.

'n Alternatiewe tenderaar kan aangestel word.

'n "TCS PIN" vir tenderaars se belasting nakoming inligting moet ingesluit wees by die tender dokument.

Dit sal van die suksesvolle tenderaar verwag word om op die Sentrale Verskaffersdatabasis (SVD) te registreer.

**MNR. B ELLMAN
WAARNEMENDE MUNISIPALE BESTUURDER
GEORGE MUNISIPALITEIT
GEORGE
6530**