

# VACANCY VAKATURE



## EXTERNAL CIRCULATION

**DIRECTORATE: CORPORATE SERVICES**

**POST DESIGNATION: ASSISTANT SUPERINTENDENT - GEORGE**

**PERMANENT APPOINTMENT**

**WC0441762**

**REFERENCE: 4178779**

**CLOSING DATE: 2026-07-08 AT 16:30 PM**

**Salary** : R 280 980 – R 364 788 per annum (T9)  
**Additional Service Benefits** : Medical Aid, Pension, Housing Allowance (subject to prescribed requirements), 13th Cheque and Group Life Insurance

### MINIMUM REQUIREMENTS:

- Grade 10 or equivalent technical qualification
- Code B driver's license
- Basic Computer Literacy: MS Word/Excel
- 3-5 years relevant experience with supervisory experience

### COMPETENCIES:

- **Core Professional Competencies:** Problem Solving, Planning and Organising, Organisational Awareness.
- **Functional Competencies:** Discipline Specific Skills, People Management, Task Management, Work Place Safety, Budgeting.
- **Public Service Orientation Competencies:** Interpersonal Relationships, Communication, Service Delivery Orientation.
- **Personal Competencies:** Action and outcome Orientation, Resilience, Ethics and Accountability.
- **Management/Leadership Competencies:** Direction Setting, Impact and Influence, Coaching and Mentoring, Team Orientation,

### KEY PERFORMANCE AREAS:

- Ensure instructions and departmental procedures are complied with and Occupational Health and Safety rules adhered to enabling uninterrupted functionality and the accomplishment of productivity targets/standards.
- Ensure repairs and renovations are completed within the specified timeframes and the workmanship conforms to laid down standards of quality.
- Ensure details of activities are accurately recorded to facilitate the processing of information related to productivity personnel, time and material allocation and utilisation for specific assignments.
- Ensure personnel are capacitated and capable of performing at acceptable levels, deviations addressed and corrective measures implemented to sustain productivity and efficiency.

### SPECIAL CONDITIONS ATTACHED TO THE POST

- Required to work outside normal working hours, during emergencies and planned overtime.

**ENQUIRIES: DORIAN LOUW (044 8019253)**

**PROBATION PERIOD:** 6 months

**INSTRUCTIONS TO APPLICANTS**

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Applications must be submitted **electronically** on the E-recruitment site, which can be found on the George Municipality website, [www.george.gov.za](http://www.george.gov.za), under **Job Portal**. Applicants must register and apply online before **2026-07-08 at 16:30pm**.

**Please Note the following when applying on the Portal:**

- Applicants must please ensure to follow the Assisting Guidelines that can be accessed on the website under Job Portal, before completing their online application.
- Applicants should check and verify their current status or the progression of their application, by referring to their "Inbox" tab on the Portal.
- Please ensure that all the information on your profile is correct and all the necessary documents are attached, prior to submitting your job application.

**Applicants must complete all the mandatory profile fields honestly and thoroughly. Please ensure the following documents are submitted under the correct field titles:**

- A comprehensive CV (Stipulating full employment history-title of position held, time periods and duties).
- All applications must be accompanied by certified copies (not older than 6 months), by a Commissioner of Oath.
- All relevant Qualifications and Identity document must accompany your application. Driver's license and registration with a professional body must accompany your application only if applicable.

**Only online applications will be accepted.**

**The turnaround time for assistance with any portal related challenges is two (2) working days. Applicants are urged to register and apply well in advance.**

**Disqualification:**

**Please note that the following may lead to disqualification:**

- Applicants who attempt to gain favour with any members of the selection panel or any other employee or councillor for that matter, will be disqualified.
- Applicants who intentionally misrepresent information in pursuit of their own benefit will also be disqualified.
- According to the Local Government Municipal Staff Regulations (Gazette no. 45181), a person who was dismissed from a Municipality for any reason stated in Annexure E of the said Regulations, may not be employed in any Municipality before the period set out in the Annexure, has expired (refer to Local Government Municipal Staff Regulations: Annexure E).
- Late applications will not be accepted.
- Candidates who do not adhere to the instructions for pre-liminary evaluations, practical assessment and interviews will be disqualified.

**NB:** Please note, where necessary, shortlisted candidates will be subjected to a screening and vetting process. By applying for this position, candidates agree to background checks being performed which will include reference and other relevant checks.

**The Municipality reserves the right not to make an appointment.**

- Should you not hear from us within 3 months of the closing date, kindly regard your application as being unsuccessful.
- George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/under-represented groups.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

**CLOSING DATE: 2026-07-08 AT 16:30PM**