

VACANCY VAKATURE



EXTERNAL CIRCULATION

DIRECTORATE: CIVIL ENGINEERING SERVICES

POST DESIGNATION: MANAGER: INFRASTRUCTURE PLANNING - GEORGE

PERMANENT APPOINTMENT

WC0441267

REFERENCE: 4408955

CLOSING DATE: 2026-10-05 AT 16:30 PM

Salary	: R675 048 - R876 300 per annum (T15) (Subject to Task Evaluation Outcome)
Additional Service Benefits	: Medical Aid, Pension, Scarce Skills Allowance, Housing Allowance (subject to prescribed requirements), 13th Cheque and Group Life Insurance
Perks	: Cellphone and Vehicle Allowance (subject to prescribed requirements)

MINIMUM REQUIREMENTS:

- A relevant BTech degree (Civil) or preferably MTech degree in Engineering
- Registration as a Pr Tech Eng (Civil)
- Code B driver's License
- Computer proficiency: MS Office (intermediate level)
- 10 Years post registration experience (3 years relevant management experience)

COMPETENCIES:

- Core Professional Competencies - Planning, Organisational Awareness, Attention to detail
- Functional Competencies - Design, Project Management, Construction, Operations and Maintenance
- Public Service Orientation Competencies - Interpersonal Relationships, Service Delivery Orientation, Communication
- Personal Competencies - Action and outcome orientation, Resilience, Change readiness, Cognitive ability, Learning orientation, Accountability and ethical conduct
- Management/ Leadership Competencies - Impact and Influence, Team Orientation, Direction Setting and Coaching and Mentoring

KEY PERFORMANCE AREAS:

- Managing Planning of Infrastructure to ensure Council's involvement in the planned provision of infrastructure in private and official projects.
- Productivity/ Performance of Consultants, Contractors, And Professional Service Providers In order to ensure a climate conducive to promoting and sustaining productivity, performance and improving the quality of work enabling the contractor to meet its service delivery objectives and projects are completed within budget, on time and to required specifications.
- Financial Control to ensure adequate motivation for the provision of grant and municipal funding, by preparing accurate estimates in relation to requirements. This enables the Department to contribute positively towards meeting infrastructure upgrading and maintenance objectives and sustaining the quality and standards of service delivery.
- Project Management to ensure contractual terms and conditions entered, and agreed to, are complied with and specific responsibilities discharged accordingly without any risk to Council.
- Management Of New Developments to ensure the activities, projects and assignments associated with the section are monitored, deviations addressed, and corrective measures introduced to curb non-conformance, poor quality and performance enabling the department to deliver in accordance with the laid down objectives, procedures and cost parameters.

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- Administration To ensure that land development projects comply with Municipal Master plans, Standards and conditions and those of various other authorities and legislation.
- Relationship Management and Communication to ensure information, advice or opinions on relevant matters is made available and/ or communicated through the various mediums and accurately interpreted through the provision of adequate and clear explanation.
- Supervision To ensure that the needs of subordinates are attended to in a human and professional manner.

SPECIAL CONDITIONS ATTACHED TO THE POST

- Ability to communicate in at least two of the official languages of the Western Cape.
- Good communication and interpersonal skills.
- Good management skills.
- Ability to handle conflict and deal with grievances.
- Ability to work under pressure, to prioritize and time management.
- Integrity and honesty.

ENQUIRIES: L Mooiman (0448019353)

PROBATION PERIOD: 6 months

INSTRUCTIONS TO APPLICANTS

Applications must be submitted **electronically** on the E-recruitment site, which can be found on the George Municipality website, www.george.gov.za, under **Job Portal**. Applicants must register and apply online before **[2026-10-05] at 16:30pm**.

Please Note the following when applying on the Portal:

- Applicants must please ensure to follow the Assisting Guidelines that can be accessed on the website under Job Portal, before completing their online application.
- Applicants should check and verify their current status or the progression of their application, by referring to their "Inbox" tab on the Portal.
- Please ensure that all the information on your profile is correct and all the necessary documents are attached, prior to submitting your job application.

Applicants must complete all the mandatory profile fields honestly and thoroughly. Please ensure the following documents are submitted under the correct field titles:

- A comprehensive CV (Stipulating full employment history-title of position held, time periods and duties).
- All applications must be accompanied by certified copies (not older than 6 months), by a Commissioner of Oath.
- All relevant Qualifications and Identity document must accompany your application. Driver's license and registration with a professional body must accompany your application only If applicable.

Only online applications will be accepted.

The turnaround time for assistance with any portal related challenges is two (2) working days. Applicants are urged to register and apply well in advance.

Disqualification:

Please note that the following may lead to disqualification:

- Applicants who attempt to gain favour with any members of the selection panel or any other employee or councillor for that matter, will be disqualified.
- Applicants who intentionally misrepresent information in pursuit of their own benefit will also be disqualified.

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- According to the Local Government Municipal Staff Regulations (Gazette no. 45181), a person who was dismissed from a Municipality for any reason stated in Annexure E of the said Regulations, may not be employed in any Municipality before the period set out in the Annexure, has expired (refer to Local Government Municipal Staff Regulations: Annexure E).
- Late applications will not be accepted.
- Candidates who do not adhere to the instructions for pre-liminary evaluations, practical assessment and interviews will be disqualified.

NB: Please note, where necessary, shortlisted candidates will be subjected to a screening and vetting process. By applying for this position, candidates agree to background checks being performed which will include reference and other relevant checks.

The Municipality reserves the right not to make an appointment.

Should you not hear from us within 3 months of the closing date, kindly regard your application as being unsuccessful.

George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/under - represented groups.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

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