VACANCY
VAKATURE

The Municipality of George is a secondary city which comprises the former municipalities of George, Pacaltsdorp, Thembalethu, Wilderness and the surrounding rural areas including Haarlem and Uniondale. As the hub of growth along the picturesque Garden Route, the municipality strives to provide the best possible amenities to its residents, the business community, industry, and tourists.

If you comply with the minimum requirements, possess the necessary integrity, good interpersonal skills and an excellent track record, you are invited to apply for the following vacancy:

MUNICIPAL MANAGER

(Fixed term contract for a maximum period of five years, not exceeding one year after the election of the next Council of the Municipality)

Ref no: OMM28102026

TOTAL ANNUAL REMUNERATION PACKAGE FOR A CATEGORY 5 MUNICIPALITY
R 2 168 202.00 – R2 383 963.00 per annum Subject to upper-limit Gazette provisions

As the Accounting Officer and Head of Administration the incumbent will assume overall responsibility for the Strategic Direction and Leadership of the Municipality.

Key Performance Areas

●To carry out the duties of the Municipal Manager, as Head of the Administration, in accordance with the provisions of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000), the Local Government: Municipal Finance Management Act and other applicable legislation ●Provide corporate/ strategic leadership ●Ensure allocation, management, and optimization of resources ●To facilitate the development of systems/ strategies to deal with statutory responsibilities/ provisions accordance with applicable legislation ● To drive organizational performance and sustainability ●To liaise with, consult and advise political office bearers ●Set up systems and procedures to ensure adherence to organizational values ●Management of the Municipality and its finances in compliance with the relevant legislation ●Manage effective staff utilization and promoting healthy labour relations compliant with relevant labour legislation ●To manage sound stakeholder relations and expectation management.

Requirements

• A Bachelor Degree in Public Administration/ Political Science/ Social Science/ Law, or equivalent qualification which is registered on the National Qualifications Framework at NQF level 7 with a minimum of 120 credits in a field relevant to the senior management position • Compliance with the minimum competency requirements for Senior Managers as laid down in Government Notice R493 dated 15 June 2007 or alternatively as per the exemption as laid down in the Government Gazette 40593 dated 03 February 2017 • Minimum 5 years relevant experience at a senior management level and have proven successful institutional transformation with public or private sector • The required core competencies and minimum competency requirements as stipulated in Annexures A and B of the Regulations on Appointment and Conditions of Employment of Senior Managers as promulgated in Government Gazette 37245 dated 17 January 2014 • Advanced knowledge and understanding of relevant policies and legislation • Advanced knowledge and understanding of institutional governance systems and performance management. • Advance understanding of council operations and delegation of powers. •Good Governance. • Audit and risk management establishment and functionality. • Budget and finance

management. • Excellent communication and facilitation skills in at least two of the three official languages of the Western Cape. • A Code B driver's license and own transport. ● No criminal record

Terms and conditions of appointment

A fixed term contract of employment, not exceeding one year after the next Local Government elections, to be negotiated, including signing of an employment contract and performance agreements in terms of the Municipal Systems Act and declaration of financial interest.

To apply:

Please forward your CV (**not more than 5 pages**), covering letter and details of at least three recent contactable references, together with the **prescribed application form** (fully completed) as provided in Regulation 11 of Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers Gazette No. 37245. The form is also available on the website of the municipality: www.george.gov.za. Applications must be submitted via e-mail: MMofficePosts@george.gov.za

A certified copy of **only your highest qualification** must accompany your application.

No copies of other qualifications must be included at this stage.

For further details please contact the Deputy Director: Human Resources: Mr B Cassim (044) 801 1090.

Closing date for applications is at **16:30** on **27 November 2026 in line with Regulation 10(3)(k).** Late applications will not be considered. Canvassing of Councillors for the purpose of being appointed is not permitted, and proof thereof will result in automatic disqualification.

General: •The successful applicant will be signing an employment contract, performance agreement and disclosure of financial interest • The Municipality reserves the right to not make an appointment • Candidates must be willing to be subjected to an interview and evaluation process (over two days) • Candidates invited for selection are responsible for their own travelling and accommodation costs • Applicants must be willing to provide permission for qualifications, credit and criminal record verification • If you have not received feedback within 2 months of the closing date, please accept that your application was unsuccessful.