VACANCY
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EXTERNAL CIRCULATION

DIRECTORATE: PLANNING AND DEVELOPMENT

POST DESIGNATION: TOWN PLANNING INTERN

THREE (3) YEAR CONTRACT APPOINTMENT UNDER THE ISDG INTERNSHIP PROGRAMME

REFERENCE: 4475804

CLOSING DATE: 2026-11-18 AT 16:30 PM

Salary: All-inclusive package of between R18 000 - R25 000 per month

Additional Service Benefits: None

ISDG INTERNSHIP PROGRAMME:

The George Municipality jointly with National Treasury hereby invites applications from motivated, committed unemployed graduates holding a South African Council of Planners (SACPLAN) accredited qualification (Diploma / National Diploma or higher) in Town and Regional Planning to enter into a three (3) year internship program with the purpose of attaining professional / technical registration with their Council.

This grant program is an initiative of National Treasury and is aimed at infrastructure skills development through experiential learning and training of graduates within the Municipal Town Planning environment. The successful applicants will be employed as interns in Planning and Environment Department of the George Municipality and will work as Interns in any of the functional areas within the Land Use Management and Spatial Planning Sections and, if required, be seconded to other Public Entities or Consultancies during the three (3) year Internship period.

Please note that preference will be given to applicants residing in the Garden Route District Municipality area.

MINIMUM REQUIREMENTS:

- Relevant tertiary qualification Diploma/ National Diploma or higher in Town and Regional Planning that is recognised by SACPLAN.
- Registered as a Candidate Planner or Candidate Planner (Student) with SACPLAN.
- Computer literacy: MS Office.
- Ability to communicate (read, write, speak) in at least two of the three official languages of the Western Cape.
- Code B driving license.
- Must be unemployed.
- Should preferably reside in the Garden Route District Municipal area.
- Must commit to a three (3) year internship programme under contract with the George Municipality.

PROBATION PERIOD: 6 months

ENQUIRIES: Clinton Petersen (044 801 9182)

INSTRUCTIONS TO APPLICANTS

Applications must be submitted **electronically** on the E-recruitment site, which can be found on the George Municipality website, www.george.gov.za, under **Job Portal**. Applicants must register and apply online before **18 November 2026** at **16:30pm.**

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Please Note the following when applying on the Portal:

- Applicants must please ensure to follow the Assisting Guidelines that can be accessed on the website under Job Portal, before completing their online application.
- Applicants should check and verify their current status or the progression of their application, by referring to their " Inbox" tab on the Portal.
- Please ensure that all the information on your profile is correct and all the necessary documents are attached, prior to submitting your job application.

Applicants must complete all the mandatory profile fields honestly and thoroughly. Please ensure the following documents are submitted under the correct field titles:

- A comprehensive CV (Stipulating full employment history-title of position held, time periods and duties).
- All applications must be accompanied by certified copies (not older than 6 months), by a Commissioner of Oath.
- All relevant Qualifications and Identity document must accompany your application. Driver's license and registration with a professional body must accompany your application only If applicable.

Only online applications will be accepted.

The turnaround time for assistance with any portal related challenges is two (2) working days. Applicants are urged to register and apply well in advance.

Disqualification:
Please note that the following may lead to disqualification:

- Applicants who attempt to gain favour with any members of the selection panel or any other employee or councillor for that matter, will be disqualified.
- Applicants who intentionally misrepresent information in pursuit of their own benefit will also be disqualified.
- According to the Local Government Municipal Staff Regulations (Gazette no. 45181), a person who was dismissed from a Municipality for any reason stated in Annexure E of the said Regulations, may not be employed in any Municipality before the period set out in the Annexure, has expired (refer to Local Government Municipal Staff Regulations: Annexure E).
- Late applications will not be accepted.
- Candidates who do not adhere to the instructions for pre-liminary evaluations, practical assessment and interviews will be disqualified.

NB: Please note, where necessary, shortlisted candidates will be subjected to a screening and vetting process. By applying for this position, candidates agree to background checks being performed which will include reference and other relevant checks.

The Municipality reserves the right not to make an appointment.

Should you not hear from us within 3 months of the closing date, kindly regard your application as being unsuccessful.

George Municipality is an equal opportunity employer which subscribes to the principle of affirmative action and Employment Equity. Preference will be given to applicants from the designated/under -represented groups.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

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